



# HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

## MEMORANDUM

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for May 28, 2013 Commissioners Court

Date: May 22, 2013

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The following information is a summary of the HR Agenda Items for the May 28, 2013 Commissioners Court.

The department is requesting the following changes due to the reorganization within the Engineering department to be effective May 28<sup>th</sup>, 2013.

Position Number 6221-0007 – This vacant position is currently classified as Engineer II, Grade 13 of the Professional Management Policy Group. The department is requesting this position be reclassified down to Engineer Technician I, Grade 10 of the Administrative Clerical Policy Group.

Position Number 6221-0018 – This vacant position is currently classified as Engineer I, Grade 12 of the Professional Management Policy Group. The department is requesting this position be reclassified down to to Engineer Technician I, Grade 10 of the Administrative Clerical Policy Group

Request of a new full time position, Clerk III, Grade 7 of the Administrative Clerical Policy Group

Request of a new full time position, Solid Waste/Recycling Manager, Grade 13 of the Professional Management Policy Group

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd