



COUNTY TAX ASSESSOR / COLLECTOR

Fort Bend County, Texas

Patsy Schultz, RTA
County Tax Assessor/Collector
1317 Eugene Heimann Circle
Richmond, TX 77469-3623

(281) 341-3710
Fax (281) 341-9267
Email: schulpat@co.fort-bend.tx.us
www.fortbendcountytax.com

March 22, 2013

Attn: Carrie Surratt

Re: Request to destroy deposit folders

Date Range: 12-11-2012 thru 1-31-2013

Please destroy Cogniserve box # 1229 thru 1269. The boxes contain individual folders with daily transactions and other tax documentation from each business day. The boxes have been scanned by Cogniserve to view images electronically on Papervision.

Thank you,

A handwritten signature in blue ink that reads "Roxann Cortez".

Roxann Cortez
Tax Research Department