

Memo

To: Debbie Kaminski, Purchasing Dept.
From: Capt. Larry Riendeau, Sheriff's Office
CC: Members of Commissioners Court
Gilbert Jalomo, Purchasing Officer
Date: Dec. 27, 2012
Re: Procurement Card Violation

On December 27th, 2012 the Enforcement Division of Fort Bend County Sheriff's Office was actively pursuing an investigation and obtained a search warrant for the trunk of a suspect's vehicle. In the course of executing the search warrant it was determined a key to open the trunk could be obtained from a local auto dealer and by doing so limit the need to force entry into the vehicle.

Investigators sought to obtain an EPO from Purchasing through Kristen Rouse in Sheriff's Office Finance. Ms. Rouse contacted me for direction after she was unable to make immediate contact with anyone at Purchasing. Upon determining the expected cost for the purchase would be under \$25.00, I instructed her to use her FBC Procurement card to make the purchase. She later notified me this was declined. Ultimately, the purchase, in the amount of \$20.28, was paid by Investigator Justin Netherly in cash.

I am requesting this card violation not reflect against Ms. Rouse under the terms of Fort Bend County Policy – Procurement Card Violation in use. I am also asking Investigator Netherly be reimbursed in the amount of \$20.28.

Respectfully,

Larry Riendeau, Captain
Support Services Division