

## FY2013 Fort Bend County Formula Grant Program Application

Please see [RFA](#) for full details of the grant.

## Steps in Application Process

- Review your eligibility status in the box below. Each year the Commission adopts specific Indigent Defense Plan elements as eligibility requirements for the formula grant funds. These elements encourage each county's compliance with statutory requirements or policy and standards adopted by the Commission. **Regardless of the County's eligibility status, complete the on-line Formula Grant application. Contact the Texas Indigent Defense Commission for instructions to meet grant eligibility requirements.**

Indigent Defense Plan Review Summary		
District Plan	County Plan	Juvenile Board Plan
Complete	Complete	Complete
The plan requirements appear to have been met.		

- Verify the county information below and update if necessary.
- Submit a Resolution approved by Fort Bend County's Commissioner Court and signed by the authorized official. A link will be available on the confirmation page to print out the Resolution. When a grant application is submitted via the Internet, the Commission will not consider it complete until the applicant provides a Resolution that is signed by the applicant's authorized official and that meets all deadlines for applications. The County Commissioners' Court must adopt the resolution provided through the application process that authorizes the grant request and takes responsibility for the appropriate expenditure of the funds. This form also certifies that the information submitted via the Internet is true and correct and that, if a grant is awarded, the county will abide by all relevant rules, policies, and procedures. **Please scan and upload the resolution adopted by commissioners' court on or before December 3, 2012 by using the link on the application page of this website.** Alternatively, you may email the resolution to Megan McIntire at [mmcintire@ppri.tamu.edu](mailto:mmcintire@ppri.tamu.edu) or fax it to Megan at (979) 845-0249.
- Meet grant award conditions such as Indigent Defense Plans and Expenditure Reports required throughout the year.

This form is completed using the information currently available to the Commission. Please review and make any corrections necessary.

County **Fort Bend**  
 Fiscal Year **2013**  
 Projected Allocation **To Be Determined**  
 County's FY01 Baseline. **\$870,299.00**  
 State Payee Identification number **17460019692**

Division or unit within the county to administer the grant **County Judge**

## Official County Mailing Address

Address (line 1) **309 S. 4th Street**  
 Address (line 2 if needed) **Suite 420**  
 City **Richmond**  
 State **TX**  
 ZIP **77469**

Agency designated by the Governor's Office under the Single Audit Act, if applicable

**Officials Designated at the County Level**

The County Judge and Financial Officer positions must be designated according to rule. The County Judge is the elected Constitutional County Judge for the county. The Financial Officer must be the County Auditor, or in the case of counties which do not have a county auditor, the County Treasurer. The Local Administrative District Judge, Local Administrative Statutory County Court Judge, and the Chairman of the Juvenile Board are also listed. If the county does not have any statutory county courts, the Constitutional County Judge should be listed in the Local Administrative Statutory County Court Judge position as the representative of the county courts.

All grant and indigent defense plan communication will be with the Program Director by default. In addition, plan communications will also be sent to the officials responsible for plan submission checked below. Some counties may wish to streamline plan communications by having these directed only to the Program Director. If so, please un-check the box next to the name of officials who do not want to receive such communications. If the information for these five positions is out-of-date, click on Cancel, update these positions from the county home page, and then re-enter this application.

The County Judge is **Robert E Hebert**.

The Financial Officer is the County Auditor, **Robert Ed Sturdivant**.

Receive Plan Mailings

The Local Administrative District Judge is **Thomas R Culver, III**.



The Local Administrative Statutory County Court Judge is **Susan Griffin Lowery**.



The Chairman of the Juvenile Board is **Sandy Bielstein**.

**Grant Officials**

The Program Director must be an officer or employee responsible for the program operation or monitoring and who will serve as the point-of-contact regarding the program's day-to-day operations. The Authorized Official must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official. The program director and the authorized official may be the same person. The financial officer may not serve as the program director or the authorized official. *Texas Government Code §173.301(a)*

**Program Director**

Robert E Hebert  
301 Jackson  
Richmond, TX 77469

phone: 281-341-8608  
Fax: 281-341-8609  
email: [hebertb@co.fort-bend.tx.us](mailto:hebertb@co.fort-bend.tx.us)

Change

**Authorized Official**

Robert E Hebert  
301 Jackson  
Richmond, TX 77469

phone: 281-341-8608  
Fax: 281-341-8609  
email: [hebertb@co.fort-bend.tx.us](mailto:hebertb@co.fort-bend.tx.us)

Change

Resolution: Click on link to open new window with Sample resolution. This may be printed or copied (Ctrl+A, Ctrl+C) and pasted (Ctrl+V) into Word Processing software for editing. Please note that this link will be available on the confirmation page and will contain the updated information from the submission. It is recommended that you use that version, but this is available for preview. Word Version

Upload signed 2013 Fort Bend Resolution to server (PDF format only)

**Administrative Users Only**

Resolution: [html version](#) [Word Version](#) (ISF Only.)

Date Received

Date that Application is certified complete. Application is complete and Resolution has been received. (Leave blank if incomplete.)

Date that Formula Grant Award Letter is faxed

Date that signed Formula Grant Award Acceptance Letter is received.

Date that Resolution / Internet Submission Form and SGA Signatures are Confirmed to match (Leave blank if incomplete.)

Grant Number

Grant Award Amount

Initial Previous Year Award Balance (This would generally be equal to the initial refund amount for the 2012 grant.)

Current Previous Year Award Balance (This should reflect the current balance as last year's refunds are collected.)

First Quarter Payment

Second Quarter Payment

Third Quarter Payment

Fourth Quarter Payment (announcement sent)

Direct Disbursement

Refund (This should be the refund amount of 2013 grant funds.)

Mid-Year Expenditure Report Required

Formula Grant Award Declined

Notes:

Save

Submit

Reset

Cancel