

August 31, 2012

Mr. Richard W. Stolleis, P.E.
County Engineer
Fort Bend County
1124 Blume Road
Rosenberg, Texas 77471

Re: Invoice No. 2 for Golfview Drive (FBC Project No. 709)
Partial Payment for Work Authorization No. 2

Project No. 300701.14

Dear Mr. Stolleis:

We have reviewed the enclosed invoice by Kelly Kaluza & Associates, Inc., and recommend payment in the amount of \$51,095.00, as submitted. The percent complete shown in the invoice appears to be consistent with the amount of work performed. Kelly Kaluza has included a progress report, which is attached to their invoice.

Please call me if you have any questions.

Sincerely,



Mark C. Dessens, P.E.
Project Manager

MCD/md
Enclosure

KELLY R. KALUZA & ASSOCIATES, INC.
Consulting Engineers & Surveyors
Engineering Firm No. F-1339
3014 Avenue I, Rosenberg, Texas 77471
(281) 341-0808 ■ FAX (281) 341-6333

INVOICE

Invoice No. 12-07-004
Term: Net 30 Days

August 24, 2012

Second Billing
P.O. Number 80991

Mr. Richard W Stolleis, P.E.
Fort Bend County
Post Office Box 1449
Rosenberg, Texas 77471

**For Professional Engineering Services for Golfview Drive Project No. 709, City of Richmond,
Fort Bend County, Texas (Work Authorization #2 - Phase 1 Final Design Services - Budget
\$214,800.00)**

I. Design Phase Services (Phase I)

A.	Design and Project Management (Budget \$40,900.00)	
	Total Due this Invoice (85% Complete) =	\$ 18,405.00
B.	Storm System Design (Budget \$10,100.00)	
	Total Due this Invoice (85% Complete) =	\$ 1,515.00
C.	Plan Preparation (Budget \$59,700.00)	
	Total Due this Invoice (85% Complete) =	\$ 20,895.00
D.	Survey Documentation (Budget \$26,600.00)	
	Total Due this Invoice 25% Complete) =	\$ 5,320.00
E.	Quality Assurance/Quality Control (Budget \$24,800.00)	
	Total Due this Invoice (20% Complete) =	\$ 4,960.00
F.	Subconsultants - Geotechnical, Traffic Etc. (Budget \$52,700.00)	
	Total Due this Invoice (0% Complete) =	<u>\$ 0.00</u>

Total Amount Due = **\$ 51,095.00**

THANK YOU!

Contract Summary (Budget \$214,800.00)
First Billing (Invoice No. 12-06-012) =
Second Billing (Invoice No. 12-07-004) =
Total Remaining for Completion of Contract =

\$ 54,610.00
\$ 51,095.00
\$ 109,095.00

KELLY R. KALUZA & ASSOCIATES, INC.

Consulting Engineers & Surveyors

Engineering Firm No. F-1339

3014 Avenue I, Rosenberg, Texas 77471

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AUGUST 24, 2012

**GOLFVIEW DRIVE IMPROVEMENTS
AND REGIONAL DRAINAGE FACILITIES**

WORK AUTHORIZATION NO. 2

PROGRESS REPORT FOR PERIOD ENDING: AUGUST 24, 2012

1. Design and Project management:

Continue to coordinate meetings with City of Richmond, utility companies and Fort Bend County Facilities regarding construction of new roadway improvements. Design team continue to communicate status of progress of construction documents between all Sub consultants.

2. Storm System Design:

Prepared overall drainage plan defining drainage areas and compute runoff. Design drainage system and size facilities accordingly. Identify conflicts between drainage facility and other infrastructure.

3. Plan Preparation:

Construction plans for the overall project are 85% complete. Continue to work with Environmental consultant on obtaining permit for Phase 1.

4. Survey Documentation

Surveyor has researched and prepared preliminary parcel maps for additional right of way required.

5. Quality Assurance / Quality Control

Identified critical design components from PER. Plans and specifications have been submitted for 70% review and approval. Continue to work with Sub consultant on completing project.

6. Subconsultants

All subconsultants are proceeding with preparing final construction documents. We anticipate having all construction documents completed by the third week in September.