

INVOICE TRANSMITTAL

Accounting Unit (9 digit)
100499100
Account (5 digit)
51450
Grants & Projects (If needed)
Activity
Account Category

Vendor #		
Vendor Name		
Tracy or Clerenda J. McGrady		
Address		
23 Beacon Hill		
City		
Sugar Land		
State	Zip Code	Date
TX	77479-2551	07/03/12

Invoice #/Invoice Date/Desc
Duplicate Payment Tax Refund- Over 3 Years
Tax Account #8133-21-002-0080-907
Issued July 2008

Amount	
	22.84
Total	22.84

County Auditor's Use Only	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	



 Authorized Department Approval

Treasurer's Register Stamp and Number

COUNTY TAX ASSESSOR / COLLECTOR

Fort Bend County, Texas



Patsy Schultz, RTA
County Tax Assessor/Collector
1317 Eugene Heimann Circle
Richmond, TX 77469-3623

Ph (281) 341-3710
Fax (281) 344-3944
www.fortbendcountygov.com

June 29, 2012

Fort Bend County Auditor
Debra Tiemann, Internal Auditor
301 Jackson Street
Richmond, Texas 77469

Ref: 3 Year Refund Write Off of July 2008 on duplicate payment

Dear Debbie,

The Ft Bend County Tax Office wrote off the 3 year old refunds that were not requested for the month of July 2008 on May 9, 2012. This money was turned over to the Fort Bend County Treasurer via check #71343 in the amount of \$11.64 and check #71344 in the amount of \$321.92. Included in these write offs was a refund for \$87.02 on account 8133-21-002-0080-907. The County portion of this refund is \$22.84. This refund was a duplicate payment of additional P& I owed on the account.

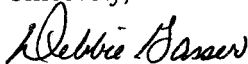
On June 21, 2012 we received a signed request for this refund.

I am enclosing a copy of the checks to the County and the receipts from the County Treasurer as well as a listing showing that this refund was part of the money turned over.

Please reimburse Tracy or Clerenda J McGrady for the \$22.84 to the following address:
23 Beacon Hill
Sugar Land, TX 77479-2551

And please send me a copy of the reimbursement check when it is issued so that I can include it in my files.

Sincerely,



Debbie Gasser
Accounting Manager
Fort Bend County Tax Office