

**APPENDIX A  
SUMMARY OF CITIZEN COMMENTS**

During the thirty day comment period no comments were received by the Fort Bend County Community Development Department regarding the FY 2012 Consolidated Action Plan.

**FORT BEND COUNTY  
COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2012 CONSOLIDATED ANNUAL ACTION PLAN  
NOTICE OF PUBLIC MEETING**

To build and strengthen new partnerships with State and local governments and the private sector, the U.S. Department of Housing and Urban Development (HUD) requires a single consolidated submission for the planning and application aspects of the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) Programs. Fort Bend County is in the process of developing its FY 2012 Consolidated Annual Plan.

A public meeting will be held on Friday, February 17, 2012, 10:00 a.m., at the Travis Building, 301 Jackson, 2<sup>nd</sup> Floor Training Room, Richmond, Texas to receive comments from the public regarding the housing and community development needs of low- and moderate-income persons such as homeless individuals and families; persons with special needs (the elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, persons with alcohol/other drug addictions, and persons with HIV/AIDS); the housing needs of renters and owners; community needs such as anti-crime, economic development, infrastructure, planning and administration, public facilities, public services, senior programs, youth programs; and other nonhousing community development needs. The public is encouraged to attend and to submit comments to Marilyn Kindell, Community Development Director, 301 Jackson, Richmond, Texas 77469. Comments will be incorporated into the draft FY 2012 Consolidated Annual Plan, as appropriate. Persons with vision or hearing impairments or other individuals with disabilities requiring auxiliary aids and services may contact the department at (281) 341-4410 regarding reasonable accommodations for the meeting.

The Fort Bend County CDBG Request for Proposals (RFPs) will be available on Friday, February 10, 2012. Due to a 26 percent decrease in HOME Program funds the County will not issue an RFP for these funds. Major revisions to the ESG Program regulation will delay the issuance of the ESG RFP until a later date. An information session for CDBG Program applicants will be held on Tuesday, February 28, 2012, at 10:00 a.m. at the Travis Building 301 Jackson, 2<sup>nd</sup> Floor Training Room, Richmond, Texas. Questions from applicants will be answered at this meeting. Proposals must be submitted by 3:00 p.m. Friday, March 23, 2012. For more information, please call Carol Borrego at (281) 341-4410.



# PUBLISHER'S AFFIDAVIT

THE STATE OF TEXAS

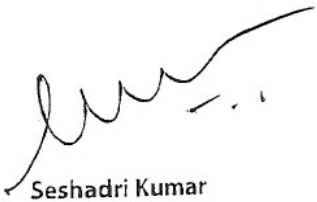
COUNTY OF FORT BEND

Before me, the undersigned authority, on this day personally appeared, Seshadri Kumar who being by me duly sworn, deposes and says that he is the publisher **India Herald** and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. It devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. It is published at least once each week;
3. It is entered as second-class postal matter in the county where it is published; and
4. It has been published regularly and continuously since 1995.

Publisher further deposes and says that the attached notice was published in said newspaper on the following date (s) to wit:

Feb.8, 2012: CDBG FY2012 Consolidated Annual Action Plan Notice of Public Meeting  
CDBG 2011 Consolidated Action Plan Amendment ESG, Program



Seshadri Kumar

Publisher

SUBSCRIBED AND SWORN BEFORE ME by Seshadri Kumar who

- (a) Is personally known to me, or
- (b) Provided the following evidence to establish his/ her identity,
- (c)

On this the 9th day of February 2012, to certify which witness my hand and seal of office.



  
Notary Public, State of Texas

**Fort Bend County Community Development Department  
Emergency Solutions Grant (ESG) Program  
Public Meeting  
William B. Travis Building  
2<sup>nd</sup> Floor Training Room  
February 17, 2012  
10:00 a.m.**

- I. Introduction
- II. Consolidated Annual Action Plan Amendment for Emergency Solutions Grant Program
- III. Assistance Expected To Be Received By Fort Bend County

A. Emergency Solutions Grant Program (ESG)

Amount of Assistance:

FY 2011 Emergency Shelter Grant	\$86,509
FY 2011 Emergency Solutions Grant*	<b><u>\$48,661</u></b>
<b>FY 2011 Total</b>	<b>\$135,170</b>
*amount includes \$5,812 in administration	
<b>FY 2012 Total</b>	<b>\$157,399</b>
Administration	\$11,804
Outreach/Emergency Shelter Cap (60%)	\$94,439
Homelessness Prevention/Rapid Re-housing	\$51,156

B. Range of Activities

576.101	Street outreach component.
576.102	Emergency shelter component.
576.103	Homelessness prevention component.
576.104	Rapid re-housing assistance component.
576.105	Housing relocation and stabilization services.
576.106	Short-term and medium-term rental assistance.
576.107	HMIS component.

IV. Needs Assessment

V. Consultation Process

- A. Input regarding substantial amendment (match, guidelines, etc...)(576.400)
- B. Who else in the community should the County consult? (576.400)
- C. Homeless representation (576.405)
- D. RFP now or later? Together or separate?
- E. Meet again?

VI. Questions, Answers, Comments

Community Development Staff:

Marilynn Kindell, Director

Carol Borrego, Planner

Karen Bringol, Program Coordinator

Annette Mata, Receptionist

Debra Watson, Administrative Assistant      email: [watsodeb@co.fort-bend.tx.us](mailto:watsodeb@co.fort-bend.tx.us)

**Fort Bend County Community Development Department  
FY 2012 Consolidated Annual Action Plan  
Emergency Solutions Grant (ESG) Program  
Public Meeting**

**II. Assistance Expected To Be Received By Fort Bend County**

**FY 2012 Funds Expected**

Fort Bend County is expected to receive \$1,906,927 in CDBG Program funds, \$363,631 in HOME Program funds and \$157,399 in Emergency Solutions Grant funds directly from the U.S. Department of Housing and Urban Development (HUD) for program year 2012 (September 1, 2012 to August 31, 2013). The FY 2012 amounts reflect significant programmatic and funding changes in Congressional funding for the HOME and ESG Programs. The HOME Program funding was reduced by 26 percent. As a result, there are only enough HOME Program funds to fund the County's Housing Rehabilitation Program, program administration and the required CHDO set-aside. The department will not issue an RFP for the HOME Program this year.

During FY 2011, the U.S. Department of Housing and Urban Development (HUD) announced the allocation of \$250 million in Emergency Shelter/Solutions Grants Program Funding. The FY 2011 funds were divided into two allocations. The first allocation of \$160 million was awarded under the Emergency Shelter Program regulation. Fort Bend County received \$86,509 and awarded these funds through the FY 2011 Consolidated Plan process. The second allocation of \$90 million was released by HUD in January, 2012 is to be administered under the revised Emergency Solutions Program regulation. Fort Bend County expects to receive \$48,661. To receive the second allocation of funds, Fort Bend County must prepare and obtain HUD approval of a substantial amendment of the FY 2011 Consolidated Annual Action Plan. The substantial amendment is due to HUD by May 15, 2012. The RFP process for the Emergency Solutions Grant Program will be delayed until after HUD approves the substantial amendment for the second allocation of the FY 2011 and FY 2012 program funds.

Fort Bend County's CDBG can be used within the unincorporated areas of Fort Bend County and within the incorporated limits of the following cities: Arcola, Beasley, Fairchilds, Fulshear, Kendleton, Meadows Place, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, and Thompsons. Funds cannot be used to provide services for residents or fund projects within the cities of Houston, Katy, Missouri City, Pearland or Sugar Land.

**A. Community Development Block Grant (CDBG)**

1. Amount of Assistance: During FY 2012, Fort Bend County estimates it may receive **\$1,906,927** in CDBG Program funds.
2. Range of Activities: The primary objective of the Community Development Block Grant Program is to aid in the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and very low income.

**B. HOME Investment Partnerships Program (HOME)**

1. Amount of Assistance: During FY 2012, Fort Bend County, the participating jurisdiction (PJ), estimates it may receive \$363,631 in HOME Program funds. This amount includes \$54,464 in CHDO set-aside funds required by HUD. Approximately, \$272,315 is available for County's Housing Rehabilitation Program.
2. Range of Activities: HOME Program funds may be used for a variety of activities to develop and support affordable housing for low-income individuals and families according to HOME Program and other Federal requirements.

**C. Emergency Solutions Grant (ESG)**

1. Amount of Assistance: During FY 2012, Fort Bend County estimates it will receive \$157,399 in ESG Program funds. This amount includes \$11,804 for administration, \$94,439 for outreach and emergency shelters and \$51,154 for homeless assistance.
2. Range of Activities: Emergency Solutions Grant (ESG) Program funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

**Emergency Solutions Grants Resource Page:** <http://www.hudhre.info/esg/>

**D. Housing Opportunities For Persons With AIDS (HOPWA)**

Fort Bend County is part of the Houston Eligible Metropolitan Area (EMA) for the Housing Opportunities For Persons With AIDS Program. The largest jurisdiction within the EMA administers the HOPWA Program funds for the entire eligible metropolitan area. The City of Houston administers the HOPWA funds for the Fort Bend County area. If you have any questions regarding this program, please call the City of Houston at (713) 868-8300.

**To obtain a FY 2012 RFP, please call the Fort Bend County Community Development Department at (281) 341-4410. If you need additional information regarding any of these programs, please call Carol Borrego with this office.**

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2011 Emergency Solutions Grants Program  
Comment Form**

Comments: \_\_\_\_\_  
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\_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Area Code/Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please mail this form to: Fort Bend County  
Community Development Department  
301 Jackson  
Richmond, Texas 77469  
or e-mail form to: borreacar@co.fort-bend.tx.us

\_\_\_\_\_  
For office use only.

Date received: \_\_\_\_\_  
Esg comments 2012

**FY 2011 Emergency Solutions Grant  
Second Allocation Substantial Amendment Process**

**I. Purpose**

**II. Background**

Interim Rule shifts the focus from emergency shelter to assisting people to quickly regain stability in permanent housing—this is reflected in the expenditure limits on street outreach and emergency shelter activities.

HUD is encouraging communities to focus as much of their funding as possible on rapidly re-housing persons who are literally homeless in order to reduce the numbers of persons who are living in shelters and on the streets, in order to end homelessness in this country.

**III. Spending Requirements and Critical Recipient Funding Decisions**

**B. Expenditure Limit for Street Outreach and Emergency Shelter Activities**

The total amount of each recipient's fiscal year grant that may be used for street outreach and emergency shelter activities cannot exceed the greater of:

- (1) 60 percent of the recipient's fiscal year grant; or
- (2) The amount of FY 2010 grant funds committed for homeless assistance activities.

Note: To count toward the amount in paragraph (2), the FY 2010 funds must have been committed between the date that HUD signed the FY 2010 grant agreement and January 3, 2012, the effective date of the Interim Rule. The amount committed for homeless assistance activities includes all activities recipients would report as homeless assistance activities in the Integrated Disbursement Information System (IDIS) for the Emergency Shelter Grant program (emergency shelter renovation, major rehabilitation, conversion, essential services, maintenance, operations, etc.)

**C. Critical Need for Rapid Re-Housing**

HUD strongly encourages each jurisdiction to focus as much of its new ESG funding as possible on rapidly re-housing individuals and families living on the streets or in emergency shelters. Only rapid re-housing assistance targets those individuals and families living on the streets or in emergency shelters. Effective rapid re-housing programs help people transition out of the homeless assistance system as quickly as possible, decreasing the number of persons who are homeless within the community. Rapid re-housing also ensures that emergency shelter resources are used to serve individuals and families with the most urgent housing crisis.

**IV. Requirements for Receiving the Second Allocation**

To receive funds under the second allocation, recipients must submit and obtain HUD approval of a substantial amendment to the FY 2011 Annual Action Plan. The substantial amendment must be prepared and submitted in accordance with the recipient's citizen participation plan and the requirements of 24 CFR part 91, as amended by the Interim Rule.

**A. Requirements for Preparing the Substantial Amendment for the FY 2011 Consolidated Plan Annual Action Plan.**

1. Consultation—24CFR 91.100(d), 91.110(e)

In particular, the Interim Rule requires ESG recipients to consult with the Continuum of Care within their geographic area regarding:  
determining how to allocate ESG funds for eligible activities;  
developing the performance standards for activities funded under ESG;  
and

developing funding, policies, and procedures for the operation and administration of the Homeless Management Information System (HMIS).

2. Citizen Participation—24 CFR 91.105(c), (k), 91.115(c), (i)

Each recipient must follow its existing citizen participation plan when completing its substantial amendment.

**B. Required Contents of Substantial Amendments—24CFR91.220(a), (c), (d), (e), (l)(4), 91.225(c), 91.320(a),(c),(d),(e),(k)(3), 91.325(c)**

1. **Standard Form 424 (SF-424)**

2. **Summary of Consultation Process**

Each recipient's substantial amendment must describe how the recipient consulted with the Continuum of Care regarding: determining how to allocate ESG funds for eligible activities; developing performance standards for activities funded under ESG; and developing funding, policies, and procedures for the operation and administration of the HMIS.

3. **Summary of Citizen Participation Process**

Recipient must summarize the citizen participation used in preparing the substantial amendment. Also, it must summarize the public comments or views received, along with a summary of the comments or views not accepted, including the reasons for not accepting those comments or views.

4. **Match**

All recipients must match the second allocation with an equal amount of other federal, state and local resources (cash and non-cash) in accordance with the revised matching requirements at 24 CFR 576.201. In accordance with 24 CFR 91.220© for local governments, the substantial amendment must specify the types, amounts, and proposed uses of these resources. These resources must be contributed, used and reported in accordance with the Interim Rule's new requirements in order to count as match for the second allocation.

5. **Proposed Activities and Overall Budget**

a. **Proposed Activities**

The substantial amendment must provide certain details for each activity to be funded using the second allocation of funds and any reprogrammed funds from the first allocation.

The required details for each activity include:

- (1) The corresponding priority need from the recipient's Annual Action Plan;
- (2) A concise description of the activity, including the number and types of persons to be served;
- (3) The corresponding standard objective category (decent housing, suitable living environment, or economic

opportunity) and the corresponding outcome category (availability/accessibility, affordability, or sustainability), as described in the Federal Register Notice of Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs, dated March 7, 2006 (71FR 11470); and

- (4) The start date and completion date (to indicate the period over which the grant will be used for that activity).
  - (5) ESG and other funding amounts
- In addition, the following activity details are required for local governments and territories, and recommended for States:
- (6) One or more performance indicators, such as the number of persons or households prevented from becoming homeless, the number of persons or households assisted from emergency shelters/streets into permanent housing, or the number of persons or households covered by the HMIS.
  - (7) Projected accomplishments, in accordance with each performance indicator, to be made within one year; and
  - (8) Projected accomplishments, in accordance with each performance indicator, to be made over the period for which the grant will be used for that activity.

These details can be provided in any clear, concise format. Recipients may use the projects workbook spreadsheet in the Consolidated Plan Management Process (CPMP) tool. Local governments that use Table C should substitute “activity” for “project” and do not need to enter information not mentioned above.

**b. Discussion of Funding Priorities.**

The substantial amendment must explain why the recipient chose to fund the proposed activities at the amounts specified. The more specific the explanations are, the more useful the consultation and citizen participation process will be. In addition, HUD encourages recipients to describe how its funding priorities will support the national priorities established in “Opening Doors: Federal Strategic Plan to Prevent and End Homelessness.” The amendment also must identify any obstacles to addressing underserved needs in the community.

**c. Detailed Budget**

The substantial amendment must include a detailed budget of the planned activities and funding levels. This budget must account for the entire second allocation, and any reprogrammed funds from the first allocation. Recipients may use Table 3 to complete this requirement. Note that this table assumes that recipients will obligate the entire second allocation, and any reprogrammed funds, to the new eligible activities and administrative costs. If a

recipient is eligible and proposes to obligate any of its second allocation for emergency shelter or street outreach activities, that recipient should contact its local HUD field office for additional guidance and resources.

Table 3 provides a format for recipients to describe their detailed budget. It also includes space to detail funding for tenant-based rental assistance and project-based rental assistance.

HUD encourages this level of detail in the substantial amendment for two reasons. First, the more specific the activities and funding amounts are in the substantial amendment, the more useful the consultation and citizen participation process will be. Second, distinguishing the tenant-base rental assistance amount from the project-based rental assistance amount will help HUD assess the level of environmental review required. Project-based rental assistance will require a more extensive environmental review because the assistance is tied to the dwelling unit, not the tenant.

**6. Written Standards for Provision of ESG Assistance (24 CFR 91.220(l)(4)(i), 91.320(k)(3)(i), 576.400(e)(1), (e)(2), and (e)(3)).**

If the recipient is an urban county, the substantial amendment must include written standards for providing the proposed ESG assistance, as required under 24 CFR 91.220(l)(4)(i) and 576.400(e)(1) and (e)(3).

HUD recognizes that development of comprehensive, coordinated, and effective policies and procedures is a process that takes a substantial amount of time and thought. HUD encourages recipients, therefore, to establish initial standards for this grant and continues to refine these standards in their Annual Action Plans as the community adapts and further develops strategies for targeting resources, and as new best practices are established. Recipients may use the policies and procedures developed for their HPRP as a place to start in developing the standards, but also should evaluate the effectiveness of these standards and make changes as necessary to meet ESG requirements. Recipients should also keep in mind that the amount of funding available under the ESG program is far less than the amount of funding available under HPRP, therefore, effective targeting becomes even more vital.

**a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG).**

The written standards must include standard policies and procedures for evaluating each individual or family's eligibility for ESG assistance. These policies and procedures must be consistent with the definitions of homeless and at risk of homelessness in 24 CFR 576.3 and the recordkeeping requirements in 24 CFR 576.500(b), (c), (d), and (e).

**b. Policies and procedures for coordination among emergency shelter providers, and essential service providers, homelessness prevention and rapid re-housing assistance providers, other**

**homeless assistance providers, and mainstream service and housing providers.**

The written standards must include policies and procedures for coordinating and integrating the proposed program components with other homeless assistance programs and mainstream housing and service programs, in order to promote a strategic, community-wide system to prevent and end homelessness. The required coordination and integration may be done over the area covered by the Continuum of Care or a larger area over which services are coordinated.

**c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.**

The written standards must include targeting policies and procedures for rapid re-housing and homelessness prevention.

HUD encourages each jurisdiction to consider how these policies and procedures can be designed to provide rapid re-housing assistance to as many homeless people as possible, including those individuals and families who face multiple obstacles to obtaining and sustaining housing. An individual or family's ability to sustain housing should not be a threshold requirement. Instead, each program should focus on helping individuals and families overcome their immediate housing obstacles and connecting them with the resources they need to stay housed when the program ends.

In addition, for homeless prevention assistance, recipients must include the risk factors that will be used to help determine individuals and families who are most in need of ESG homelessness prevention assistance to avoid moving into an emergency shelter or another place described in paragraph (1) of the "homeless" definition in 24 CFR 576.2.

HUD encourages recipients to target assistance to families and individuals who are closest to going to a shelter, care, or the street, if not those who are about to spend their first night there (often referred to as "diversion"). HUD recommends that communities not just identify these characteristics, but identify the combinations of these characteristics that are typical of families and individuals living in shelters or on the streets. These combinations of characteristics should serve as a guide for targeting and prioritizing prevention assistance to those families and individuals who are most in need.

**d. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.**

The written standards must include guidelines for determining a program participant's contribution to rent and utilities, if any, while they are receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the program participant's income the standards must specify what percentage will be used and how income will be calculated.

e. **Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of assistance will be adjusted over time.**

The written standards must include guidelines for determining the length and amount of assistance a participant will receive, as well, as changes in assistance amounts over time. ESG recipients must ensure that the following regulatory provisions are met when developing standards related to rental assistance:

- 1) program participants receiving project-based rental assistance must have a lease that is for a period of 1-year, regardless of the length of rental assistance.
- 2) program participants receiving rapid re-housing assistance must be re-evaluated at least once every year and program participants receiving homelessness prevention assistance are required to be re-evaluated at least once every 3 months; and
- 3) no program participant may receive more than 24 months of assistance in a 3-year period.

HUD encourages recipients to consider the challenges associated with homelessness in their community, the other resources available or lacking in their community, and the existing housing and economic conditions in their community. If recipients choose to establish additional criteria for re-evaluating eligibility, these should be described in this section.

f. **Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.**

The written standards must include standards for determining the housing stabilization and/or relocation services that will be provided to a participant, including the types of services, amount of services, and the length of time a participant can receive services. The written standards also must include any limits that will be imposed above and beyond the Interim Rule's limits on the type and amount of assistance that a participant can receive. As

with standards for rental assistance, recipients are able to be flexible and consider a wide range of options when setting standards for housing stabilization and relocation standards for the jurisdiction. Except as provided for housing stability case management, no program participant may receive more than 24 months of assistance in a 3-year period.

**7. Making of Sub-awards**

Each recipient must describe its process for making sub-awards. Each urban county must describe how it intends to make its allocation available to private non-profit organizations and to participating units of local government.

**8. Homeless Participant Requirement**

Under 576.405(a) of the Interim Rule, each recipient that is not a state must provide for the participation of not less than one homeless individual or formerly homeless individual on board of directors or other equivalent policymaking entity of the recipient, to the extent that the entity considers and makes policies and decisions regarding any facilities, services, or other assistance that receive ESG funding. This requirement remains the same as it was in the prior ESG regulations.

However, because all ESG recipients are governments, the policymaking entities for most, if not all, ESG recipients can only consist of elected officials. Before the Interim Rule, these recipients could request a waiver of the participation requirement, if they agreed to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding ESG-funded facilities, services, or other assistance. Now, recipients unable to meet the participation requirement are not required to apply for a waiver. Instead, they must develop and implement a plan (as part of their Annual Action Plan) to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding any ESG-funded facilities, services, or other assistance. Therefore, for those recipients that cannot meet the participation requirement in 576.405(a), the substantial amendment must include a plan that meets the requirements under 576.405(b).

**9. Performance Standards**

The recipient must describe the performance standards for evaluating ESG activities. These performance stands must be developed in consultation with the Continuum of Care. The performance standards should go beyond projecting the number of persons or households who will exit or avoid homelessness under the grant. The purpose of these performance standards is to provide a measure for the ESG recipient and the Continuum of Care to evaluate each ESG service provider's effectiveness, such as how well the service provider succeeded at:

- 1) targeting those who need the assistance most;
- 2) reducing the number of people living on the streets or emergency shelters;
- 3) shortening the time people spend homeless; and

- 4) reducing each program participant's housing barriers or housing stability risks.

HUD encourages recipients to develop performance standards for ESG activities that will complement or contribute to the Continuum of Care program performance measures. HUD also encourages recipients to carefully consider how the standards might help or hinder service provider's ability to target and design their programs so that homelessness is effectively shortened and reduced in the recipient's jurisdiction.

**10. Certifications—24CFR91.22(c), 91.325(c)**

Each recipient must submit new ESG certifications in accordance with the requirements in 24 CFR 91.225(c) for local governments.

**C. Written standards required for recipients who are eligible and decide to use part of the second allocation of FY 2011 funds for emergency shelter and street outreach activities.**

Recipients that plan to obligate funds to emergency shelter or street outreach activities, and that are eligible to do so must meet additional written standards requirements under 24 CFR 576.400(e)(1), (2) and (3). HUD will not approve any emergency shelter or street outreach activities proposed in the substantial amendment until these requirements are met.

**1. Local Governments**

- a. the jurisdiction must include its standards for targeting and providing those services.
- b. the jurisdiction must include its policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG. The policies and procedures must include standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations—e.g., victims of domestic violence, dating violence, sexual assault, and stalking—and individuals and families who have the highest barriers to housing and are likely to be homeless the longest.
- c. the jurisdiction must include its policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

**D. Requirements for recipients who plan to use the risk factor under paragraph (1)(ii)(G) of the "at risk of homelessness" definition**

If the recipient plans to serve individuals or families that are "at risk of homelessness," as defined under 24 CFR 576.2 based on the risk factor, "otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness," the recipient must describe the specific characteristics associated with instability and increased risk of homelessness as specified in paragraph (1)(iii)(G) of the "at risk of homelessness" definition. The characteristics may be evidenced by characteristics and needs of individuals and families currently entering the homeless assistance system or the streets. If a recipient does not describe these characteristics in the substantial amendment, the recipient cannot serve individuals and families using this risk factor in the "at risk of homelessness" definition. Note that an individual or family may not qualify

simply my exhibiting this risk factor. In order to qualify as a risk of homelessness under paragraph (1) of the definition, that individual or family also must meet the criteria under paragraphs (1)(i) and i(ii) with respect to income and resources or support networks.

**E. Requirements for Optional Changes to the FY 2011 Annual Action Plan**

HUD encourages, but does not require recipients to make, including adding a description of the centralized or coordinated assessment system being used by recipients or subrecipients, if applicable, and providing updated monitoring standards and procedures.

**1. Centralized or Coordinated Assessment System**

Recipients are not required to participate in a centralized or coordinated assessment system until HUD provides additional standards to Continuums of Care through the publication of the Continuum of Care program rule.

**2. Monitoring**

HUD encourages recipients to review their monitoring standards and procedures accordingly. Recipients should ensure that established standards and procedures will allow them to monitor compliance with these new requirements. As a key component of these modifications, recipients should address associated requirements for appropriate levels of staffing.

**V. Requirements that Apply to FY 2012 and Future Consolidated Planning Submissions**

To receive any formula grant funds for FY 2012, jurisdictions are required to comply with all of the revised requirements for preparing and submitting the Annual Action Plan, including all applicable consultation and citizen participation requirements.

Jurisdictions will not be required to submit a Consolidated Plan in accordance with the revised requirements until the next submission date scheduled under the jurisdiction's existing Consolidated Planning cycle.

ESG recipients will be required to report on ESG activities included in the substantial amendment to the 2011 Annual Action Plan and future Annual Action Plans using the new ESG specific reporting requirements under 91.520(g). All jurisdictions which submit a CAPER will be required to report annually using the new homelessness reporting requirements under 91.520(c), for FY 2012 and future program years. HUD plans to issue further guidance for all jurisdictions about complying with these other part 91 requirements.

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2011 Consolidated Annual Action Plan Amendment**  
**Emergency Solutions Grant (ESG) Program**  
**Public Meeting**  
**February 17, 2012**

(Please print.)

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	ORGANIZATION/ AGENCY
Yolanda Ann Meza Garcia	512 S. 4th St. Richmond	832-622-4235	281-342-9248	yameza@fortbendwomenscenter.org	Fort Bend County Women's Center
Lena Phillip	4520 Reading Rd Ste 1080s	281-342-7320	281-342-0557	lphilip@fortbendtx.us	FB SS
Wendy Abraham	207 Texas Parkway Missouri City, TX 77459	281-403-8050	281-403-8055	Cloudmar@fortbendtx.us wendy.abraham@fortbendtx.us	Fort Bend County Social Services
Vita Goodell	905 3 <sup>rd</sup> St Rosenberg	832-755-7277	281-242-5041	vgoodell@fortbendwomenscenter.org	FBSSC
Vickie Fernel	10485 Greenbough Steffors	281-207-2501	281-207-2546	juanita_bernal@uss.salvationarmy.org	The Salvation Army
Margy Dumbin	" "	" "	" "	Margy-dumbin@uss.salvationarmy.org	The Salvation Army
Shanna Bloeser	3203 Silent Spring SL 77474	281-565-2540	---	sbloesch@comcast.net	Parks Youth Ranch
Linda Shultz	34 Taylorsde Traces	281-778-0150	same	lshultz@gnail.com	Parks Youth Ranch
Kera L. Johnson	1424 Elm 1092 Missouri City TX 77457	281-463-3923	---	VJohnson.FamilyPromise@gmail.com	Fort Bend Family Promise

**Fort Bend County Community Development Department  
FY 2012 Consolidated Action Plan  
Public Meeting  
William B. Travis 2<sup>nd</sup> Floor Training Room  
February 28, 2012  
10:00 a.m.**

- I. Introduction
- II. Consolidated Plan Needs Assessment/Needs of Community (handout)
- III. Assistance Expected To Be Received By Fort Bend County
  - A. Community Development Block Grant (CDBG)
    - 1. Amount of Assistance
    - 2. Range of Activities
  - B. HOME Investment Partnerships Program (HOME)
    - 1. Amount of Assistance
    - 2. Range of Activities
  - C. Emergency Shelter Grant Program (ESG)
    - 1. Amount of Assistance
    - 2. Range of Activities
  - D. Housing Opportunities for Persons with AIDS (HOPWA)
- IV. Questions and Answers

Community Development Staff:

Marilynn Kindell, Director  
Carol Borrego, Planner  
Carla Beckendorff, Rehabilitation Specialist  
Karen Bringol, Project Coordinator  
Zelia Brown, Project Coordinator  
Annette Mata, Receptionist  
Debra Watson, Administrative Assistant      email: [watsodeb@co.fort-bend.tx.us](mailto:watsodeb@co.fort-bend.tx.us)

**Fort Bend County Community Development Department  
FY 2012 Consolidated Annual Action Plan  
Emergency Solutions Grant (ESG) Program  
Public Meeting**

**II. Assistance Expected To Be Received By Fort Bend County**

**FY 2012 Funds Expected**

Fort Bend County is expected to receive \$1,906,927 in CDBG Program funds, \$363,631 in HOME Program funds and \$157,399 in Emergency Solutions Grant funds directly from the U.S. Department of Housing and Urban Development (HUD) for program year 2012 (September 1, 2012 to August 31, 2013). The FY 2012 amounts reflect significant programmatic and funding changes in Congressional funding for the HOME and ESG Programs. The HOME Program funding was reduced by 26 percent. As a result, there are only enough HOME Program funds to fund the County's Housing Rehabilitation Program, program administration and the required CHDO set-aside. The department will not issue an RFP for the HOME Program this year.

During FY 2011, the U.S. Department of Housing and Urban Development (HUD) announced the allocation of \$250 million in Emergency Shelter/Solutions Grants Program Funding. The FY 2011 funds were divided into two allocations. The first allocation of \$160 million was awarded under the Emergency Shelter Program regulation. Fort Bend County received \$86,509 and awarded these funds through the FY 2011 Consolidated Plan process. The second allocation of \$90 million was released by HUD in January, 2012 is to be administered under the revised Emergency Solutions Program regulation. Fort Bend County expects to receive \$48,661. To receive the second allocation of funds, Fort Bend County must prepare and obtain HUD approval of a substantial amendment of the FY 2011 Consolidated Annual Action Plan. The substantial amendment is due to HUD by May 15, 2012. The RFP process for the Emergency Solutions Grant Program will be delayed until after HUD approves the substantial amendment for the second allocation of the FY 2011 and FY 2012 program funds.

Fort Bend County's CDBG can be used within the unincorporated areas of Fort Bend County and within the incorporated limits of the following cities: Arcola, Beasley, Fairchilds, Fulshear, Kendleton, Meadows Place, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, and Thompsons. Funds cannot be used to provide services for residents or fund projects within the cities of Houston, Katy, Missouri City, Pearland or Sugar Land.

**A. Community Development Block Grant (CDBG)**

1. Amount of Assistance: During FY 2012, Fort Bend County estimates it may receive **\$1,906,927** in CDBG Program funds.
2. Range of Activities: The primary objective of the Community Development Block Grant Program is to aid in the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and very low income.

**B. HOME Investment Partnerships Program (HOME)**

1. **Amount of Assistance:** During FY 2012, Fort Bend County, the participating jurisdiction (PJ), estimates it may receive \$363,631 in HOME Program funds. This amount includes \$54,464 in CHDO set-aside funds required by HUD. Approximately, \$272,315 is available for County's Housing Rehabilitation Program.
2. **Range of Activities:** HOME Program funds may be used for a variety of activities to develop and support affordable housing for low-income individuals and families according to HOME Program and other Federal requirements.

### C. Emergency Solutions Grant (ESG)

1. **Amount of Assistance:** During FY 2012, Fort Bend County estimates it will receive \$157,399 in ESG Program funds. This amount includes \$11,804 for administration, \$94,439 for outreach and emergency shelters and \$51,154 for homeless assistance.
2. **Range of Activities:** Emergency Solutions Grant (ESG) Program funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

**Emergency Solutions Grants Resource Page:** <http://www.hudhre.info/esg/>

### D. Housing Opportunities for Persons with AIDS (HOPWA)

Fort Bend County is part of the Houston Eligible Metropolitan Area (EMA) for the Housing Opportunities for Persons with AIDS Program. The largest jurisdiction within the EMA administers the HOPWA Program funds for the entire eligible metropolitan area. The City of Houston administers the HOPWA funds for the Fort Bend County area. If you have any questions regarding this program, please call the City of Houston at (713) 868-8300.

**To obtain a FY 2012 RFP, please call the Fort Bend County Community Development Department at (281) 341-4410. If you need additional information regarding any of these programs, please call Carol Borrego with this office.**

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
REQUEST FOR FY 2012 REQUEST FOR PROPOSALS (RFP)**

Please send me the FY 2012 Request for Proposals (RFP) Packet selected below.

- \_\_\_\_\_ Community Development Block Grant (CDBG) Local Government
- \_\_\_\_\_ Community Development Block Grant (CDBG) Non-Profit Organization
- \_\_\_\_\_ Emergency Solutions Grant Program (ESGP)
- \_\_\_\_\_ Budget Pages (disk)
- \_\_\_\_\_ Budget Pages (CD)
- \_\_\_\_\_ Budget Pages e-mail

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Area Code/Telephone Number: \_\_\_\_\_

Fax Number (Area Code/Number) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Please mail this form to: Fort Bend County  
Community Development Department  
301 Jackson  
Richmond, Texas 77469

\_\_\_\_\_  
For office use only.

Date phone request received: \_\_\_\_\_

Date sent: \_\_\_\_\_

Staff person: \_\_\_\_\_

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2012 Consolidated Annual Action Plan**  
**Public Meeting**  
**February 28, 2012**

(Please print.)

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	ORGANIZATION/ AGENCY
MIKE FLORY	5414 Virginia Dr. Richmond, Texas 77466	281-499-0128	N/A	MIKE @ ECS-COMM.COM	Greater Fort Bend Economic Development
Wade Wendt	600 Morton Richmond, TX 77461	281-342-0559	281-332-0704	wwendt@ci.richmond. TX.45	City of Richmond
Glenda Tracy	600 Morton St. Richmond, TX 77469	281.342.0559	281.232.0704	gtracy@ci. Richmond.tx.us	City of Richmond
Keely Ausel	13330 S Gessner MO City 77469	281-617-7416	617- 7924	Kausel@fbcorps. org	Fort Bend CORPS
KEA L. JOHNSON	1424 FM 1092 Missouri City, TX 77459	281-403-3923	281-403-3923	VJohnson.FBFamilyPromise @gmail.com	Fort Bend Family Promise
FIONA REMKO	ROSENBERG, TX 77471 P.O. Box 1488	281-344-5112	281-341-0798	fremko@cafb.org	Child Advocates of Fort Bend meets on wheels
Rebecca Matland	Rosenberg	281 832 752	281-633	rebecca@fortbend summit.org	FORT Bend Summit
Ron Castillo	13330 S GESSNER RD Missouri City TX 77489	281-617- 7416	281-617- 7924	RCASTILLO fbcorps.org	Fort Bend CORPS
Jennifer Peet	12930 Emily Court Sugar Land, TX 77478	281-240- 8181		jpeet@fortbendliteracy .org	Literacy Council of FBE
Nancy Dobert	123 Brooks St. SL, TX 77478	2-494- 5926	2-494- 5960	ndobert@ arcot-fortbend. org	The Arc of Fort Bend

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2012 Consolidated Annual Action Plan**  
**Public Meeting**  
**February 28, 2012**

(Please print.)

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	ORGANIZATION/ AGENCY
Ell Metzenthin	460 Austin St. Richmond, TX 77469	281-969-1765 713-254-4793		emetzen@h.tbr.org	Fort Bend Family Health Center
Kathy Bender	9585 Regerdale Rd Houston TX 77459	832-473-2161		kathy.bender@jacks.com	Jacobs Eng for FBC FUSD #1
Russell GRIMMETT	PO Box 527 NEEDVILLE, TX 77461	979-793-4251	979-799-6095	RAE LACER@CITYOFFORTBENDTX.GOV	CITY OF FORT BEND
Alison Parks	PO Box 183, Richmond TX 77406	281-344-5703		aparks@fortband.womenscenter.org	FBCWC
PRENDA BOWMAN	12530 Emerald Court, Sl. 77478	281-240-9181	281-243-8242	bbowman@fortbandtx.com	CFBC
Jessica Goodman	1520-A Airline Dr., Houston, TX 77009	713-400-2453	281-240-0520	jgoodman@bgclubs-houston.org	Boys & Girls Clubs of Greater Houston
Anne Budill	PO Box 183 Richmond TX 77406	281-344-5756		abudill@fortbandtx.com	Fort Bend City Women's ctr.
Melissa Pena	PO Box 32 Pocaterra TX 77471	832-525-3500	351	melpena@tbr.org	City of Fort Bend

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2012 Consolidated Annual Action Plan**  
**Public Meeting**  
**February 28, 2012**

(Please print.)

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	ORGANIZATION/ AGENCY
LINAL MONROE	10435 Greenbough #200 Sta Ford, Tx. 77477	281-207-2320	281-207-2472	K.monroe@ brazosborderguardianship.org	Brazos Border Guardianship S.V.C.S.
Cynthia Lacey	PO Box 188 Richwood TX 77471	281-344-5758	281-232-5241	clacey@fortbenddevelopment.com	EM: 150-2128112 ← PLEASANT E: monroe@ FBWDC
DANA FORKSTAD					
ARJALI POOLA	5106 BEACON PT	281-690-0563		ARJALI.POOLA@GMAIL.COM	
Beth Wolf					

**PUBLIC NOTICE  
FORT BEND COUNTY  
COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2011 CONSOLIDATED ACTION PLAN AMENDMENT  
AND  
FY 2012 EMERGENCY SOLUTIONS GRANT PROGRAM**

The Fort Bend County FY 2011 and FY 2012 ESG Request for Proposals (RFPs) will be available on Friday, May 4, 2012. Major revisions to the ESG Program regulation delayed the issuance of the ESG RFP. An information session for ESG Program applicants will be held on Friday, May 11, 2012, at 10:00 a.m. at the Travis Building 301 Jackson, 2<sup>nd</sup> Floor Training Room, Richmond, Texas. Questions from applicants will be answered at this meeting. Proposals must be submitted by 3:00 p.m. Friday, May 18, 2012. For more information, please call Carol Borrego at (281) 341-4410.

Note: Due to the short time between the issuance of the RFP and the submission deadline, this notice was posted at the William B. Travis Building, 301 Jackson, Richmond, Texas, only. The RFP was posted on the County's website and sent to organizations on the mailing list.

**Fort Bend County Community Development Department  
Emergency Solutions Grant (ESG) Program  
Proposer's Conference  
William B. Travis Building  
2<sup>nd</sup> Floor Training Room  
May 11, 2012  
10:00 a.m.**

- I. Introduction
- II. Consolidated Annual Action Plan Amendment for Emergency Solutions Grant Program
- III. Assistance Expected To Be Received By Fort Bend County

A. Emergency Solutions Grant Program (ESG)

Amount of Assistance:

FY 2011 Emergency Shelter Grant	\$86,509
FY 2011 Emergency Solutions Grant*	<u>\$48,661</u>
<b>FY 2011 Total</b>	<b>\$135,170</b>

\*amount includes \$5,812 in administration

<b>FY 2012 Total</b>	<b>\$157,399</b>
Administration	\$11,804
Outreach/Emergency Shelter Cap (60%)	\$94,439
Homelessness Prevention/Rapid Re-housing	\$51,156

B. Range of Activities

576.101	Street outreach component.
576.102	Emergency shelter component.
576.103	Homelessness prevention component.
576.104	Rapid re-housing assistance component.
576.105	Housing relocation and stabilization services.
576.106	Short-term and medium-term rental assistance.
576.107	HMIS component.

IV. Priorities for FY 2012

VI. Questions, Answers, Comments

Community Development Staff:

Marilynn Kindell, Director

Carol Borrego, Planner

Karen Bringol, Program Coordinator

Annette Mata, Receptionist

Debra Watson, Administrative Assistant

email: [watsodeb@co.fort-bend.tx.us](mailto:watsodeb@co.fort-bend.tx.us)

**Fort Bend County Community Development Department  
FY 2011 Emergency Solutions Grant (ESG) Program  
Public Meeting**

**FY 2011 ESG Assistance Expected To Be Received By Fort Bend County**

During FY 2011, the U.S. Department of Housing and Urban Development (HUD) announced the allocation of \$250 million in Emergency Shelter/Solutions Grants Program Funding. The FY 2011 funds were divided into two allocations. The first allocation of \$160 million was awarded under the Emergency Shelter Program regulation. Fort Bend County received \$86,509 and awarded these funds through the FY 2011 Consolidated Plan process. The second allocation of \$90 million was released by HUD in January, 2012 is to be administered under the revised Emergency Solutions Program regulation. Fort Bend County expects to receive \$48,661. To receive the second allocation of funds, Fort Bend County must prepare and obtain HUD approval of a substantial amendment of the FY 2011 Consolidated Annual Action Plan. The substantial amendment is due to HUD by May 15, 2012.

Fort Bend County stated in the substantial amendment that the County would use the second allocation of FY 2011 ESG Program funds for Rapid Re-Housing only. The priorities will be victims of domestic abuse and individuals and families eligible for SSI/SSDI. The FY 2011 Detailed Budget for the second allocation is listed below.

<b>Eligible Activity</b>	<b>Activity Amount</b>
Emergency Shelter:	\$0.00
Renovation	\$0.00
Operation	\$0.00
Essential Services	\$0.00
URA Assistance	\$0.00
Street Outreach: Essential Services	\$0.00
<b>HMIS</b>	<b>\$2,500.00</b>
<b>Rapid Re-housing:</b>	<b>\$40,349.00</b>
Housing Relocation and Stabilization Services	\$0.00
Tenant-Based Rental Assistance	\$0.00
Project-Based Rental Assistance	\$0.00
Homeless Prevention:	\$0.00
Housing Relocation and Stabilization Services	\$0.00
Tenant-Based Rental Assistance	\$0.00
Project-Based Rental Assistance	\$0.00
<b>Administration:</b>	<b>\$5,812.00</b>
<b>Emergency Solutions Grant Total:</b>	<b>\$48,661.00</b>

Fort Bend County's ESG can be used within the unincorporated areas of Fort Bend County and within the incorporated limits of the following cities: Arcola, Beasley, Fairchilds, Fulshear, Kendleton, Meadows Place, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, and Thompsons. Funds cannot be used to provide services for residents or fund projects within the cities of Houston, Katy, Missouri City, Pearland or Sugar Land.

**Fort Bend County Community Development Department  
FY 2012 Consolidated Annual Action Plan  
Emergency Solutions Grant (ESG) Program  
Public Meeting**

**FY 2012 ESG Assistance Expected To Be Received By Fort Bend County**

During FY 2011, the U.S. Department of Housing and Urban Development (HUD) announced the allocation of \$250 million in Emergency Shelter/Solutions Grants Program Funding. The FY 2011 funds were divided into two allocations. The first allocation of \$160 million was awarded under the Emergency Shelter Program regulation. Fort Bend County received \$86,509 and awarded these funds through the FY 2011 Consolidated Plan process. The second allocation of \$90 million was released by HUD in January, 2012 is to be administered under the revised Emergency Solutions Program regulation. Fort Bend County expects to receive \$48,661. To receive the second allocation of funds, Fort Bend County must prepare and obtain HUD approval of a substantial amendment of the FY 2011 Consolidated Annual Action Plan. The substantial amendment is due to HUD by May 15, 2012.

Fort Bend County's ESG can be used within the unincorporated areas of Fort Bend County and within the incorporated limits of the following cities: Arcola, Beasley, Fairchilds, Fulshear, Kendleton, Meadows Place, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, and Thompsons. Funds cannot be used to provide services for residents or fund projects within the cities of Houston, Katy, Missouri City, Pearland or Sugar Land.

**Emergency Solutions Grant (ESG)**

1. Amount of Assistance: During FY 2012, Fort Bend County estimates it will receive **\$157,399** in ESG Program funds. This amount includes \$11,804 for administration, \$94,439 for outreach and emergency shelters and \$51,154 for homeless assistance.
2. Range of Activities: Emergency Solutions Grant (ESG) Program funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

**Emergency Solutions Grants Resource Page:** <http://www.hudhre.info/esg/>

**To obtain a FY 2012 ESG RFP, please call the Fort Bend County Community Development Department at (281) 341-4410. If you need additional information regarding any of these programs, please call Carol Borrego with this office.**

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**Emergency Solutions Grant (ESG) Program**  
**Proposers Meeting**  
**May 11, 2012**

(Please print.)

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	ORGANIZATION/ AGENCY
Lena Filipp	4520 Reading St. A Rosenbers TX 77471	281-238-3507	281-342-0557	filiplen@co.fortbend.tx.us	Fort Bend Social Service
Annie Laya	4520 Reading Rd St. A RGS TX 77471	281 403 8050	281 403 8055	laraann@co.fortbend.tx.us	Fort Bend Soc. Svc.
Shanna Bloesu	PO Box 17688 SL, TX 77496	832-390-4777	N/A	smbloesch@pauls-youth-manch.org	Pauls Youth Ranch
Anne Budill	PO Box 77459 Richmond TX 77406	281-342-5956		abudill@fortbendwomenscenter.org	Fort Bend City Women's Center
Vera L. Johnson	1424 FM 1092 Missouri City TX 77459	281-403-3926	281-403-3923	VJohnson.FBFamilyPromise@gmail.com	Fort Bend Family Promise
Adam Salinas	1424 FM 1092 Missouri City TX 77459	281-405-3926	281 403 3925	A.Salinas.FB Family Promise@gmail.com	Fort Bend Family Promise
Candice Lacey	905 3rd St. Rosenberg TX 77471	281-344-5758	281-332-5011	clacey@fortbendwomenscenter.org	FBWC

**PUBLIC NOTICE**  
**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2012 CONSOLIDATED ACTION PLAN DRAFT**

To build and strengthen new partnerships with State and local governments and the private sector, the U.S. Department of Housing and Urban Development (HUD) requires a single consolidated submission for the planning and application aspects of the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) Programs. The overall goals of the community development and planning programs covered by the Consolidated Plan are to strengthen partnerships with jurisdictions and to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations, to enable them:

- to provide decent housing;
- to establish and maintain a suitable living environment, and,
- to expand economic opportunities for every American, particularly for very low-income and low-income persons.

The purpose of the Consolidated Plan is to require the County to state in one document its plan to pursue these goals for all the community planning and development programs, as well as for housing programs. The FY 2012 Consolidated Action Plan will serve the following functions:

1. A planning document for the jurisdiction, which builds on a participatory process at the lowest levels;
2. An application for federal funds under HUD’s formula grant programs;
3. A strategy to be followed in carrying out HUD programs; and,
4. An action plan that provides a basis for assessing performance.

The Consolidated Plan Final Rule requires that local government jurisdictions submit to HUD five-year Consolidated Plans containing a housing and homeless needs assessment, a housing market analysis, a strategic plan, an action plan, and the required HUD certifications. The five-year, 2010-2015 Consolidated Plan includes Fort Bend County's revised housing and homeless needs assessment and housing market analysis. The 2010 Consolidated Plan includes 2000 Census and HUD data regarding low-income households, cost burden and housing conditions. The County's strategic plan reflects the changes in the population of the County as evidenced by the 2000 data and provides consistency between the FY 2005-2010 Consolidated Plan's goals and objectives and the FY 2010-2015 Consolidated Plan's goals and objectives. The strategic plan sets forth program goals and specific objectives that help local governments and citizens keep track of results.

The FY 2012 Consolidated Action Plan includes the proposed projects to be funded during FY 2012, September 1, 2012 to August 31, 2013. These projects are listed below by program funding source. The recommended amount of funding for each project also is listed.

**Community Development Block Grant Program:**

Amount of Assistance Available for FY 2012:		<b>\$1,906,927</b>
Countywide	CDBG Program Administration and Planning	\$350,000
Countywide	CDBG/HOME Program Housing Rehabilitation Administration	\$95,000
Countywide	CDBG Fort Bend CORPs Housing Minor Repair Program	\$229,000
Arcola	Water System Improvements: FM 521 and Masterson St.	\$201,030
Fifth Street	Neighborhood Plan	\$30,000

Needville	Water System Improvements	\$223,000
Richmond	North Richmond Sanitary Sewer Improvements, Phase IV	\$220,000
Riverwood	FBC MUD #19 Water Line Replacement	\$150,000
Rosenberg	North Side Sanitary Sewer Improvements, Phase VIII	\$223,000
Countywide	ARC Social Recreation Program	\$27,992
Countywide	FBC Child Advocates, Inc. Forensic Interviewer/Children's Services Coord.	\$29,000
Countywide	FBC Women's Center Shelter Services	\$30,000
Countywide	FB Seniors Feeding our Seniors in Fort Bend County	\$38,905
Countywide	Literacy Volunteers of FBC, Inc. Literacy Tutoring	\$35,000
Countywide	Brazos Bend Guardianship: Corporate Guardianship Services	\$25,000
<b>HOME Investment Partnership Program:</b>		
Amount of Assistance Available for FY 2012:		<b>\$363,631</b>
Countywide	HOME Program Administration	\$36,363
	CHDO Set-Aside	\$54,545
Countywide	FBC Housing Rehabilitation Program	\$272,723
<b>Emergency Solutions Grant Program (ESG)</b>		
Amount of Assistance Available for FY 2012:		<b>\$157,399</b>
Countywide	ESG Program Administration	\$11,804
Countywide	ESG Program HMIS	\$7,500
Countywide	FB Women's Center Emergency Shelter: Operations	\$25,620
Countywide	FB Women's Center Emergency Shelter: Essential Services	\$11,596
Countywide	Parks Youth Ranch: Emergency Shelter: Operations	\$30,000
Countywide	Parks Youth Ranch: Emergency Shelter: Essential Services	\$9,000
Countywide	FBC Social Services Dept. Homeless Prevention/Stabilization Services	\$34,000
Countywide	Salvation Army: Homeless Prevention and Stabilization Services	\$27,879

The Fort Bend County FY 2012 Consolidated Plan Draft will be available for public review and comment from Friday, June 1, 2012 to Monday, July 2, 2012. The public is encouraged to review this document and submit comments. The Consolidated Action Plan can be reviewed at the Fort Bend County Community Development Department, 301 Jackson, Richmond, Texas 77469. In addition, copies are available from the Fort Bend County Community Development Department. Please call the department at (281) 341-4410.

A public meeting will be held on Thursday, June 21, 2012, 10:00 a.m., at the Fort Bend County, William B. Travis Building, 301, Jackson, 2<sup>nd</sup> Floor Training Room, Richmond, Texas, to receive comments from the public regarding the draft FY 2012 Consolidated Action Plan. The public is encouraged to attend and to submit comments to Marilynn Kindell, Community Development Director, at the Fort Bend County Community Development Department, 301 Jackson, Richmond, Texas, 77469. Comments will be incorporated into the draft Consolidated Action Plan document, as appropriate. Persons with vision or hearing impairments or other individuals with disabilities requiring auxiliary aids and services may contact the department at (281) 341-4410 regarding reasonable accommodations for the meeting.

# BANGLADESH/SRI LANKA

## Yunus fears for Grameen Bank future

DHAKA:

Nobel prize winner Muhammad Yunus on Wednesday expressed fears that the bank he founded 30 years ago to put his concept of microfinance into practice would be taken over by the Bangladesh government.

Yunus has repeatedly clashed with Bangladeshi authorities and last year he was removed as head of the Grameen Bank, which is credited with lifting millions of people out of poverty through offering small "microfinance" loans.

The government set up a commission earlier this month

to review the ownership of the bank and of 54 related social businesses that are still headed by Yunus.

"I believe without doubt that Grameen Bank's future will be endangered if the government raises its role in the bank by changing its legal structure," Yunus said in a statement.

"I am now extremely worried about the possibility of Grameen Bank being taken into government control. I fear even to anticipate the course that Grameen Bank will take if it is made a government institution."

Three weeks ago, US Secretary of State Hillary Clinton heaped praise on Yunus during a visit to Dhaka and called for Grameen Bank's work to not be undermined as it had helped millions of women.

"Has Grameen Bank committed any major anomalies that required (the government) to set up this probe?" said Yunus, who was jointly awarded the 2006 Nobel Peace Prize with the bank. "I am saddened at hearing the news."

Yunus added that borrowers currently owned 97 percent of the bank with three percent

owned by the government.

Microfinance loans, which have spread through the developing world, help bring self-sufficiency to many rural families by providing money from small business ventures

**PUBLIC HEARING NOTICE**  
The Commissioners Court of Fort Bend County, Texas has set a public hearing on Tuesday, June 26, 2012 at 1:00 p.m. for acceptance of the traffic control plan for Grand Mission, Section 16, Precinct 3.

The hearing will be held in the Commissioners Courtroom, 309 South Fourth St., Suite 700, William B. Travis Bldg., Richmond, Texas. You are invited to attend and state your approval or objection on this matter.

Submitted by:  
Dianne Wilson  
Fort Bend County Clerk

## North not for Tamils alone: Gotabhaya

COLOMBO:

Sri Lanka's Defence Secretary Gotabhaya Rajapaksa has said it is not correct to view the north of the country, over which a separatist war was fought, as a predominantly Tamil area.

"Earlier before the war, all were Sinhalese. Just as a lot of Tamil officers worked in southern districts, Sinhalese and Muslims should be able to work in the north. It is part of Sri Lanka," Rajapaksa, who many credit with defeating Tamil rebels, said.

"So were Tamils correct to view the north as a pre-

dominantly Tamil place? Why should be that? Why should be that?" The BBC quoted Rajapaksa, as saying.

"If you are a Sri Lankan citizen you must be able to go and buy the properties from anywhere. I'm not talking about the forced settlements, I'm talking about the freedom for a Sri Lankan to live anywhere in this country," he added.

The Sri Lankan army defeated the separatist Liberation Tigers of Tamil Eelam (LTTE) rebels after 26 years of a bloody civil war in May 2009.

Rajapaksa, brother of Sri

Lanka's President Mahinda Rajapaksa, also said that there were few civilian casualties in the war's closing phase.

He portrayed a normalising Sri Lanka with opportunities for all regardless of ethnicity.

## Tallest building in Sri Lanka

COLOMBO:

An Indian investor will begin to construct the tallest building in Sri Lanka in September at a cost of 250 million U.S. dollars, an official said here Monday.

The 400 apartment condominium running up to 68 floors is a venture by South City Projects (Kolkata) Ltd. It will be on the Sri Lankan government land along a lake in the heart of capital Colombo.

Indocean Developers that will cater to expatriates, tourists and non-Sri Lankans residing in the country will construct the project.

"This is the first overseas

venture for South City Projects and we are keen on the venture. We are very attracted by the site and impressed by the potential of the premier location," Indocean Developers Director Pradeep Sureka told media during the launch of the project.

The land, which is currently under the Defence and Urban Development Ministry, will be given to the company on an extended lease.

Similar multi-million dollar projects have been launched by the government including a 550-million-U.S. dollar Shagiri-la hotel and a 300-million-U.S. dollar Sheraton Hotel.

**PUBLIC NOTICE**  
**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT**  
**FY 2012 CONSOLIDATED ACTION PLAN DRAFT**

To build and strengthen new partnerships with State and local governments and the private sector, the U.S. Department of Housing and Urban Development (HUD) requires a single consolidated submission for the planning and application aspects of the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) Programs.

The overall goals of the community development and planning programs covered by the Consolidated Plan are to strengthen partnerships with jurisdictions; and to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations, to enable them:

- to provide decent housing;
- to establish and maintain a suitable living environment; and,
- to expand economic opportunities for every American, particularly for very low-income and low-income persons.

The purpose of the Consolidated Plan is to require the County to state in one document its plan to pursue these goals for all the community planning and development programs, as well as for housing programs. The FY 2012 Consolidated Action Plan will serve the following functions:

- A planning document for the jurisdiction, which builds on a participatory process at the lowest levels.
- An application for federal funds under HUD's formula grant programs;
- A strategy to be followed in carrying out HUD programs; and,
- An action plan that provides a basis for assessing performance.

The Consolidated Plan Final Rule requires that local government jurisdictions submit to HUD five-year Consolidated Plans containing a housing and homeless needs assessment, a housing market analysis, a strategic plan, an action plan, and the required HUD certifications. The five-year, 2010-2015 Consolidated Plan includes Fort Bend County's revised housing and homeless needs assessment and housing market analysis. The 2010 Consolidated Plan includes 2000 Census and HUD data regarding low-income households, cost burden and housing conditions. The County's strategic plan reflects the changes in the population of the County as evidenced by the 2000 data and provides consistency between the FY 2005-2010 Consolidated Plan's goals and objectives and the FY 2010-2015 Consolidated Plan's goals and objectives. The strategic plan sets forth program goals and specific objectives that help local governments and citizens keep track of results.

The FY 2012 Consolidated Action Plan includes the proposed projects to be funded during FY 2012, September 1, 2012 to August 31, 2013. These projects are listed below by program funding source. The recommended amount of funding for each project also is listed.

Community Development Block Grant Program:	Amount of Assistance Available for FY 2012:	
Countywide CDBG Program Administration and Planning	\$1,906,927	
Countywide CDBG/HOME Program Housing Rehabilitation Administration:	\$350,000	
Countywide CDBG Fort Bend CORPS	\$95,000	
Housing Minor Repair Program:	\$229,000	
Arcola Water System Improvements:	\$201,030	
FM 521 and Masterson St.	\$30,000	
Fifth Street Neighborhood Plan	\$223,000	
Needville Water System Improvements	\$220,000	
Richmond North Richmond Sanitary Sewer Improvements, Phase IV	\$150,000	
Riverwood FBC MUD #19 Water Line Replacement	\$223,000	
Rosenberg North Side Sanitary Sewer Improvements, Phase VIII	\$27,992	
Countywide ARC Social Recreation Program	\$29,000	
Countywide FBC Child Advocates, Inc. Forensic Interviewer/Children's Services Coord.	\$30,000	
Countywide FBC Women's Center Shelter Services	\$38,905	
Countywide FB Seniors Feeding our Seniors in Fort Bend County	\$35,000	
Countywide Literacy Volunteers of FBC, Inc. Literacy Tutoring	\$25,000	
Countywide Brazos Bend Guardianship: Corporate Guardianship Services	\$363,631	
HOME Investment Partnership Program:	\$36,363	
Amount of Assistance Available for FY 2012:	\$54,545	
Countywide HOME Program Administration	\$272,723	
Countywide FBC Housing Rehabilitation Program:	\$157,399	
Emergency Solutions Grant Program (ESG):	\$11,804	
Amount of Assistance Available for FY 2012:	\$7,500	
Countywide ESG Program Administration	\$25,620	
Countywide ESG Program HMIS	\$11,596	
Countywide FB Women's Center Emergency Shelter: Operations	\$30,000	
Essential Services	\$9,000	
Countywide Parks Youth Ranch: Emergency Shelter: Operations	\$34,000	
Essential Services	\$9,000	
Countywide FBC Social Services Dept.	\$34,000	
Homeless Prevention/Stabilization Services	\$27,879	
Countywide Salvation Army: Homeless Prevention and Stabilization Services:		

The Fort Bend County FY 2012 Consolidated Plan Draft will be available for public review and comment from Friday, June 1, 2012 to Monday, July 2, 2012. The public is encouraged to review this document and submit comments. The Consolidated Action Plan can be reviewed at the Fort Bend County Community Development Department, 301 Jackson, Richmond, Texas 77469. In addition, copies are available from the Fort Bend County Community Development Department. Please call the department at (281) 341-4410.

A public meeting will be held on Thursday, June 21, 2012, 10:00 a.m., at the Fort Bend County, William B. Travis Building, 301 Jackson, 2nd Floor Training Room, Richmond, Texas, to receive comments from the public regarding the draft FY 2012 Consolidated Action Plan. The public is encouraged to attend and to submit comments to Marilyn Kindell, Community Development Director, at the Fort Bend County Community Development Department, 301 Jackson, Richmond, Texas, 77469. Comments will be incorporated into the draft Consolidated Action Plan document, as appropriate. Persons with vision or hearing impairments or other individuals with disabilities requiring auxiliary aids and services may contact the department at (281) 341-4410 regarding reasonable accommodations for the meeting.

### LEGAL NOTICE

**INVITATION TO BIDDERS**  
Sealed bids will be received in the Office of Gilbert D. Jalomo, Jr., County Purchasing Agent, Fort Bend County, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469 for the following until THURSDAY, JUNE 7, 2012 at 1:30 PM (CST). All bids will then be publicly opened and read in the Office of the Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469. Bids received after the specified time will be returned unopened. CDs are available in the Office of the Purchasing Agent. All addendums will be posted on the Purchasing Agent website at www.colort-bend.texas.

### BID 12-054 - CITY OF RICHMOND NORTH SECOND STREET GENERATOR AND APPURTENANCES

A pre-bid conference will be conducted on Thursday, May 24, 2012 at 9:00 AM (CST). The pre-bid conference will be held at Fort Bend County Purchasing Department located in the Travis Annex at 301 Jackson, Suite 201, Richmond, TX. All bidders are encouraged to attend. Unit pricing is required; payment will be by check after products/services are rendered. Bonds are required. Fort Bend County reserves the right to reject any or all bids.

Signed: Gilbert D. Jalomo, Jr., Purchasing Agent Fort Bend County, Richmond, Texas

### LEGAL NOTICE

**REQUESTS FOR STATEMENTS OF QUALIFICATIONS**  
Sealed Qualification Statements will be received in the Office of Gilbert D. Jalomo, Jr., County Purchasing Agent, Fort Bend County, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469 for the following until THURSDAY, JUNE 7, 2012 at 1:30 PM (CST). All submissions will then be opened in the Office of the Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469 and the names of the firms made public. Submissions received after the specified time will be returned unopened. CDs are available in the Purchasing Agent's Office. All addendums will be posted on Purchasing Agent's website located at www.colort-bend.texas.

### Q12-050-CONSTRUCTION MANAGEMENT-AT-RISK SERVICES FOR COURTHOUSE HISTORIC RESTORATION

A pre-SOQ conference with site visit will be conducted on Thursday, May 31, 2012 at 10:00 AM (CST). The pre-SOQ conference will be held in the Fort Bend County Purchasing Office located in the Travis Annex at 301 Jackson, Suite 201, Richmond, TX. All vendors are encouraged to attend. Payment will be by check after products/services are rendered. Bonds are required. Fort Bend County reserves the right to reject any or all qualification statements received.

Signed: Gilbert D. Jalomo, Jr., Purchasing Agent

### INVITATION TO BIDDERS

Sealed bids will be received in the Office of Gilbert D. Jalomo, Jr., County Purchasing Agent, Fort Bend County, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469 for the following until THURSDAY, JUNE 14, 2012 at 1:30 PM (CST). All bids will then be publicly opened and read in the Office of the Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469. Bids received after the specified time will be returned unopened. CDs are available in the Purchasing Agent's Office. All addendums will be posted on Purchasing Agent's website located at www.colort-bend.texas.

### BID 12-016 - CONSTRUCTION OF FALCON LANDING BLVD ROAD EXTENSION

A pre-bid conference will be conducted on Thursday, May 31, 2012 at 9:00 AM (CST). The pre-bid conference will be held at Fort Bend County Purchasing Department located in the Travis Annex at 301 Jackson, Suite 201, Richmond, TX. All bidders are encouraged to attend.

Unit pricing is required; payment will be by check. Bonds are required. Fort Bend County reserves the right to reject any or all bids.  
Signed: Gilbert D. Jalomo, Jr., Purchasing Agent

### INVITATION TO BIDDERS

Sealed bids will be received in the Office of Gilbert D. Jalomo, Jr., County Purchasing Agent, Fort Bend County, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469 for the following until THURSDAY, JUNE 21, 2012 at 1:30 PM (CST). All bids will then be publicly opened and read in the Office of the Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, TX 77469. Bids received after the specified time will be returned unopened. CDs are available in the Purchasing Agent's Office. All addendums will be posted on Purchasing Agent's website located at www.colort-bend.texas.

### BID 12-055 - DRAINAGE AND PAVING IMPROVEMENT FOR WEST BELLFORT ROAD

A pre-bid conference will be conducted on Thursday, June 7, 2012 at 9:00 AM (CST). The pre-bid conference will be held at Fort Bend County Purchasing Department located in the Travis Annex at 301 Jackson, Suite 201, Richmond, TX. All bidders are encouraged to attend.

Unit pricing is required; payment will be by check. Bonds are required. Fort Bend County reserves the right to reject any or all bids.  
Signed: Gilbert D. Jalomo, Jr., Purchasing Agent

# PUBLISHER'S AFFIDAVIT

THE STATE OF TEXAS

COUNTY OF FORT BEND

Before me, the undersigned authority, on this day personally appeared, Seshadri Kumar who being by me duly sworn, deposes and says that he is the publisher **India Herald** and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. It devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. It is published at least once each week;
3. It is entered as second-class postal matter in the county where it is published; and
4. It has been published regularly and continuously since 1995.

Publisher further deposes and says that the attached notice was published in said newspaper on the following date (s) to wit:

May 30, 2012: Fort Bend County Community Development Block Grant 2012 Consolidated Action Plan



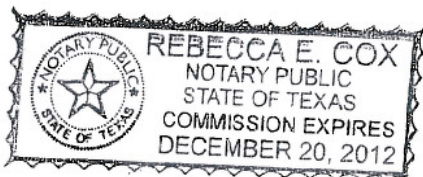
Seshadri Kumar

Publisher

SUBSCRIBED AND SWORN BEFORE ME by Seshadri Kumar who

- (a) Is personally known to me, or
- (b) Provided the following evidence to establish his/ her identity,
- (c)

On this the 31<sup>st</sup> day of May 2012, to certify which witness my hand and seal of office.



Notary Public, State of Texas

**Fort Bend County Community Development Department  
FY 2012 Consolidated Action Plan  
Public Meeting  
William B. Travis Building  
2<sup>nd</sup> Floor Training Room  
June 21, 2012  
10:00 a.m.**

- I. Introduction
- II. Review of FY 2012 Consolidated Action Plan
- III. Speakers
- IV. Questions and Answers

Community Development Staff:

Marilynn Kindell, Director  
Carol Borrego, Planner  
Carla Hannah Beckendorff, Rehabilitation Specialist  
Karen Bringol, Program Coordinator  
Zelia Brown, Program Coordinator  
Annette Mata, Receptionist  
Debra Watson, Administrative Secretary      email: [watsodeb@co.fort-bend.tx.us](mailto:watsodeb@co.fort-bend.tx.us)

**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2012 Consolidated Action Plan  
Comment Form**

Comments: \_\_\_\_\_  
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\_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Area Code/Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please mail this form to: Fort Bend County  
Community Development Department  
301 Jackson Street  
Richmond, Texas 77469

\_\_\_\_\_  
For office use only.

Date received: \_\_\_\_\_



**APPENDIX B**  
**FYs 2010-2015 PRIORITY NEEDS TABLES AND FIVE YEAR GOALS**

**Table 1A  
 Homeless and Special Needs Populations**

**Continuum of Care: Housing Gap Analysis Chart**

		<b>Current Inventory</b>	<b>Under Development</b>	<b>Unmet Need/ Gap</b>
--	--	--------------------------	--------------------------	------------------------

**Individuals**

<b>Example</b>	<b>Emergency Shelter</b>	<b>100</b>	<b>40</b>	<b>26</b>
<b>Beds</b>	Emergency Shelter	0	0	
	Transitional Housing	0	0	
	Permanent Supportive Housing	0	0	
	<b>Total</b>	<b>0</b>	<b>0</b>	

**Persons in Families with Children**

<b>Beds</b>	Emergency Shelter	65	0	
	Transitional Housing	0	0	
	Permanent Supportive Housing	0	0	
	<b>Total</b>	<b>0</b>	<b>0</b>	

**Continuum of Care: Homeless Population and Subpopulations Chart**

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Families with Children (Family Households):	0	0	0	0
1. Number of Persons in Families with Children	65	0	0	0
2. Number of Single Individuals and Persons in Households without children	0	0	0	0
<b>(Add Lines Numbered 1 &amp; 2 Total Persons)</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Part 2: Homeless Subpopulations</b>	<b>Sheltered</b>		<b>Unsheltered</b>	<b>total</b>
a. Chronically Homeless	0		1000	1000
b. Seriously Mentally Ill	0			
c. Chronic Substance Abuse	0			
d. Veterans	0			
e. Persons with HIV/AIDS	0			
f. Victims of Domestic Violence	0			
g. Unaccompanied Youth (Under 18)	0			

**Table 1B  
 Special Needs (Non-Homeless) Populations**

<b>SPECIAL NEEDS SUBPOPULATIONS</b>	<b>Priority Need Level High, Medium, Low, No Such Need</b>	<b>Unmet Need</b>	<b>Dollars to Address Unmet Need</b>	<b>Multi- Year Goals</b>	<b>Annual Goals</b>
Elderly	25,400 H				
Frail Elderly	11,954 H				
Severe Mental Illness	3,330 H				
Developmentally Disabled	3,531 H				
Physically Disabled	4,277 H				
Persons w/ Alcohol/Other Drug Addictions	6,352 H				
Persons w/HIV/AIDS	428 H				
Other					
Abused and Neglected Children	H				
Incapacitated Persons*	H				
<b>TOTAL</b>					

**Table 2A  
 Priority Needs Summary Table**

<b>PRIORITY HOUSING NEEDS (households - Hhs)</b>		<b>Priority</b>		<b>Unmet Need</b>	
<b>Renter</b>	<b>Small Related</b>	1,001 Hhs	0-30%	H	
		938	31-50%	H	
		1,493 Hhs	51-80%	H	
	<b>Large Related</b>	347 Hhs	0-30%	H	
		510 Hhs	31-50%	H	
		513 Hhs	51-80%	H	
	<b>Elderly</b>	235	0-30%	H	
		193 Hhs	31-50%	H	
		541 Hhs	51-80%	H	
	<b>All Other</b>	858 Hhs	0-30%	H	
			31-50%	H	
			51-80%	H	
<b>Owner</b>	2,433 Hhs	0-30%	H		
	2,942 Hhs	31-50%	H		
	5,554 Hhs	51-80%	H		
<b>Special Needs</b>	5,022 Hhs	0-80%	H		
<b>Total Goals</b>					
<b>Total 215 Goals</b>					
Total 215 Renter					
Total 215 Owner					

**TABLE 2B  
 COMMUNITY DEVELOPMENT NEEDS**

<b>Priority Community Development Needs</b>	<b>Priority Need Level (High, Medium, Low, No Such Need)</b>	<b>Unmet Priority Need</b>	<b>Dollars to Address Unmet Priority Need</b>	<b>Goals</b>
<b>Public Facility Needs (projects)</b>				
1a Senior Centers	M			
1b Handicapped Centers	M			
1c Homeless Facilities	H			
1d Youth Centers	M			
1e Child Care Centers	M			
1f Health Facilities	M			
1g Neighborhood Facilities	H			
1h Parks and/or Recreation Facilities	M			
1i Parking Facilities	N			
1j Non-Residential Historic Preservation	L			
1k Other Public Facility Needs	L			
<b>Infrastructure (projects)</b>				
2a Water/Sewer Improvements	H			
2b Street Improvements	H			
2c Sidewalks	L			
2d Solid Waste Disposal Improvements	H			
2e Flood Drainage Improvements	H			
2f Other Infrastructure	M			
<b>Public Services (people)</b>				
3a Senior Services	H			
3b Handicapped Services	H			
3c Youth Services	M			
3d Child Care Services	M			
3e Transportation Services	H			
3f Substance Abuse Services	L			
3g Employment/Training Services	H			
3h Health Services	M			
3i Lead Hazard Screening	M			
3j Crime Awareness	L			
3k Other Public Services Needs	M			

**TABLE 2B  
 COMMUNITY DEVELOPMENT NEEDS  
 (continued)**

<b>Priority Community Development Needs</b>	<b>Priority Need Level (High, Medium, Low, No Such Need)</b>	<b>Unmet Priority Need</b>	<b>Dollars to Address Unmet Priority Need</b>	<b>Goals</b>
<b>Economic Development</b>				
4a ED Assistance to For-Profit (businesses)	L			
4b ED Technical Assistance (businesses)	L			
4c Micro-Enterprise Assistance (businesses)	L			
4d Rehab; Publicly- or Privately-Owned Commercial/Industrial (projects)	L			
4e C/I* Infrastructure Development (businesses)	L			
4f Other C/I Improvements (projects)	L			
<b>Planning</b>				
5 Planning	H			
<b>Total Estimated Dollars Needed:</b>				

\*Commercial or Industrial Improvements by Grantee or Non-profit.

**Table 3.1 Summary Decent Housing Objectives, Fort Bend County, FY 2010.**

DH 1:	<b>Objective 1: Provide assistance to increase the availability of standard quality housing to extremely low-income, low-income and moderate-income households.</b>
DH 1.1	Provide down payment and closing costs to <i>100</i> first-time homeowners. (20 housing units per year.) (Nine (9) minority homebuyers per year/43 minority homebuyers in five years.)
DH 1.2	Provide rental assistance to <i>10</i> extremely low-income, low-income, and moderate-income renter-occupied households. (2 housing units per year.)
DH 1.3	Produce <i>20</i> new units, especially for the special needs populations - elderly, frail elderly, persons with disabilities, persons with alcohol and drug addictions, and persons with AIDS. (4 housing units per year.)
DH 1.4	Assist <i>1</i> neighborhood-based group in becoming a CHDO for the HOME Program.
<i>DH 1.5</i>	<i>Acquire, rehabilitate and sell at least 10 foreclosed homes. (2 per year)</i>
<i>DH 1.6</i>	<i>Redevelop demolished or vacant properties to provide 4 affordable housing units. (.80 units per year)</i>
DH 2:	<b>Objective 2: Provide housing rehabilitation to owner-occupied and renter-occupied households</b>
DH 2.1.	Provide owner-occupied rehabilitation assistance to <i>50</i> extremely low-income, low-income and moderate-income households. (10 housing units per year.)
DH 2.2	Provide housing repairs including roofs, minor repairs and septic tanks to <i>100</i> owner-occupied housing units. (20 housing units per year.)
<i>DH 2.3</i>	<i>Provide water and/or sewer connections to at least 50 homes. (10 per year)</i>
<i>DH 2.4</i>	<i>Demolition and reconstruction of three (3) owner-occupied residential properties.</i>
DH 3:	<b>Objective 3: Provide a Continuum of Care to potential homeless and homeless persons.</b>
DH 3.1	Provide for the rehabilitation and/or reconstruction of at least <i>1</i> new homeless shelter.
DH 3.2	Provide rental assistance for <i>5</i> homeless persons. (1 person/housing unit per year.)
DH 3.3	Provide operating funds to <i>2</i> homeless shelters.
DH 3.4	Provide essential or supportive services to at least <i>50</i> homeless persons. (10 persons per year.)
DH 3.5	Assist homeless persons in the transition to permanent housing by providing 1st month's rent and utility deposits to at least <i>5</i> persons. (1 person or housing unit per year.)
DH 3.6	Prevent homelessness by providing emergency rent, mortgage, and utility assistance to at least <i>5</i> persons. (1 person or housing unit per year.)

- DH 3.7 Provide **5** housing units accessible to the special needs population, especially elderly persons and persons with disabilities. (1 housing unit per year.)
- DH 3.8 Provide supportive services to **20** special needs persons. (4 persons per year).
- DH 3.9 Rehabilitate **10** housing units for accessibility purposes especially elderly persons and persons with disabilities. (2 housing units per year.)

\*goals italicized and in bold denote additions to FY 2005-2010 goals.

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**Table 3.2: Summary of Suitable Living Environment Objectives, Fort Bend County, FY 2010.**

**SLE 1: Objective 1: Improving and expanding infrastructure**

- SLE 1.1 Reconstruction or paving of streets in at least one *(1)* community.
- SLE 1.2 Construction of flood drainage improvements in at least one *(1)* community.
- SLE 1.3 Water and/or sewer improvements in at least five *(5)* communities.
- SLE 1.4 Construction of at least one *(1)* community or recreational center.
- SLE 1.5 Park improvements in at least one *(1)* community.
- SLE 1.6 Provide for the demolition of at least five (5) structures (1 structure per year)***
- SLE 1.7 Provide waste management improvements in at least 1 community.***

**SLE 2: Objective 2: Improving and expanding social services**

- SLE 2.1 Provide meals to at least *100* persons. (20 persons per year.)
- SLE 2.2 Construction of one *(1)* neighborhood community center to provide space for social service organizations and agencies.
- SLE 2.3 Provide assistance to *500* illiterate persons. (100 persons per year.)
- SLE 2.4 Provide support or recreational services to *50* handicapped or disabled persons. (10 persons per year.)
- SLE 2.5 Provide services to *100* abused and/or neglected children. (20 children per year.)
- SLE 2.6 Provide case management and other related services to 25 incapacitated persons (5 persons per year)***

\* goals italicized and in bold denote additions to FY 2005-2010 goals.

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**Table 3.3: Summary of Economic Development Objectives, Fort Bend County, FY 2010.**

ED 1	<b>Objective 1: Providing assistance to extremely-low-, low- and moderate-income individuals.</b>
ED 1.1	Provide assistance to <b>500</b> illiterate persons in the County. (100 persons per year.)
ED 1.2	Provide supportive services at least ten ( <b>10</b> ) persons. (2 persons per year.)
ED 2	<b>Objective 2: Providing assistance to extremely-low-, low- and moderate-income neighborhoods and communities.</b>
ED 2.1	Reconstruction or paving of streets in at least one ( <b>1</b> ) community.
ED 2.2	Construction of flood drainage improvements in at least one ( <b>1</b> ) community.
ED 2.3	Construction of new water and/or sewer improvements in at least one ( <b>1</b> ) community.
ED 2.4	Construction of at least one ( <b>1</b> ) community or recreational center.
ED 2.5	Park improvements in at least one ( <b>1</b> ) community.
ED 2.6	Provide housing assistance programs (tap-ins, septic tanks) in at least two ( <b>2</b> ) low-income communities.
<b>ED 2.7</b>	<b><i>Provide for the demolition of at least five (5) structures (1 structure per year)</i></b>
<b>ED 2.8</b>	<b><i>Provide waste management improvements in at least 1 community.</i></b>
<b>ED 2.9</b>	<b><i>Provide planning assistance to at least one community.</i></b>

\* goals italicized and in bold denote additions to FY 2005-2010 goals

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**FORT BEND COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
FY 2010-2015 Consolidated Plan  
Comment Form**

Comments: \_\_\_\_\_  
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Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Area Code/Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please mail this form to: Fort Bend County  
Community Development Department  
4520 Reading Road, Suite A  
Rosenberg, Texas 77471  
or e-mail form to: borreacar@co.fort-bend.tx.us

\_\_\_\_\_  
For office use only.

Date received: \_\_\_\_\_  
Goals and tables 2010

**APPENDIX C  
MONITORING STRATEGY**

## APPENDIX C MONITORING STRATEGY

Fort Bend County's monitoring process is viewed as a tool for avoiding problems and improving performance. It emphasizes positive feedback to subrecipients about what they have done well, in addition to pointing out areas for improvement. Built into the process are opportunities for dialogue with subrecipients to develop a better appreciation of their perspectives and to identify and resolve points of miscommunication or misunderstanding.

### THE MONITORING PROCESS

Fort Bend County's monitoring process is an on-going procedure of planning, implementation, communication and follow-up. Fort Bend County conducts four types of monitoring – programmatic, fiscal, desk audits and construction/rehabilitation monitoring. On-site monitoring is conducted annually unless the subrecipient is considered high-risk after analyzing the following: 1) the subrecipient is new to the CDBG or HOME programs, 2) the subrecipient has previous compliance or performance problems, 3) the subrecipient has timeliness problems, or 4) if the agency has a history of turnovers in key staff positions. For these agencies, a more frequent monitoring schedule is developed. Staff also performs monthly desk audits that consist of reviewing client data reports, cost control reports and invoices.

The Community Development Department staff has the responsibility to ensure that CDBG and HOME funds are used in accordance with all applicable requirements. This strategy will cover the key components of the monitoring process.

### PROGRAMMATIC MONITORING PROCESS

Schedule appointment: The Community Development monitor will contact the agency to arrange for the monitoring visit. The monitoring visit will be confirmed in writing at least one week prior to the scheduled visit. Each agency will be monitored a minimum of once annually. Programmatic and fiscal monitoring may or may not be scheduled concurrently. In some cases it may be necessary to perform a follow up monitoring visit.

Entrance Conference: Monitors meet with agency director or a board member to answer any questions regarding the monitoring process. Monitors will also meet staff responsible for the intake process, preparation for reports of units of service and direct service providers

#### Review of Records:

Records will be selected and reviewed. Copies of certain documents and records may be made for purposes of preparing the report. Records that will be reviewed by the monitor include but are not limited to:

- Units of service reports sent to CD for the period under review.
- Daily logs, time sheets, or other documents used to derive the number of units reported.

- Any back up documents to support the tally number, such as manual worksheets.
  - A list of client records will be requested after review of the unit tallies, these client records should include eligibility documentation and records of services provided.
  - The agency's liability insurance policy (with the pages marked), in compliance with the required limits of liability specified in the contract and a 30-day prior notice of insurance coverage cancellation.
- A. Monitors will review monthly reports that are submitted by the agency. Agencies will be required to submit a monthly report to include:
- Reimbursement Request, including backup information  
Employee Monthly Time Report  
Client Data Reports  
Employee Data Report
- B. The monitor will check the agency records against CD records for the following:
- To determine if amounts in agency records reported for each month match amounts noted in CD records.
  - To determine if the report is presented in a timely manner.
  - To determine if the report is completed in a satisfactory manner.
  - To determine if the quantity of units provided is comparable to the amount of funds expended.
- C. The monitor will review the documents used by the agency to derive the number of units reported to CD.
- Check system of tallies to make certain it is sound and workable.
  - Determine the method used to distinguish CD clients from clients not billed to the CD contract. Determine if this method is usable and satisfactory.
  - Determine whether the number of units reported in sample months matches the number in the backup documents.
  - Determine if units are in keeping with the contract definition.
  - If units are differentiated between types, determine that only units of the types listed in the contract are billed for CD clients.
  - Develop a list of client files to be reviewed from the sample months, listing client number, client name, date of service, number of units served and type of service.
  - Present list to staff and allow a reasonable length of time for client files to be pulled for review.

D. The monitor will review client files for:

- Documentation of eligibility that is dated within twelve months of the sample service date:
- Documentation of residence within Fort Bend County, excluding the cities of Houston, Katy, Missouri City and Sugar Land.
- Documentation of income equal to or lower than 80% of the median income for Fort Bend County.
- Documentation of the provision of services which meet the terms of the contract
- Determination of date of service and type of service provided which was taken from the tally log is also recorded in the client file and appears to be reasonable.
- Determination of whether services being provided are in accordance with the contract, whether client is in contract's target population and whether there is information in the client's file which conflicts with the documentation.
- Determination if client notes are dated, reflect the units provided, are signed by the caseworker, complete and informative as to the client's progress.

Throughout the course of the on-site visit, the monitor will observe interactions between staff and clients and the condition of the facility.

The monitor will observe whether the Equal Employment Opportunity placard has been posted as required by law:

- Observe whether official placard has been posted
- Determine if it is available for viewing by employees
- Determine if it is available for viewing by applicants for employment

Exit Conference:

At the end of the visit, the monitor will meet with agency director to discuss the results of the monitoring. Director may invite staff and/or board members as deemed appropriate to:

- Discuss findings, if any, and methods of correcting each individual deficiency
- Discuss concerns, if any, and methods of correcting concerns
- Discuss any observations made regarding the agency and offer technical assistance where applicable
- Answer any questions agency director or staff may have

Monitoring Report:

A monitoring report will be sent to the agency 1) to formally recognize the agency for doing a good job; 2) to create a permanent written record of what was found during the monitoring review and 3) to advise the agency of the monitoring visit findings or concerns. The report will

set a deadline for the agency's response and request that the agency indicate how any findings or concerns will be addressed.

## **FISCAL MONITORING PROCESS**

Schedule appointment: The Community Development monitor will contact the agency to arrange for the monitoring visit. The monitoring visit will be confirmed in writing at least one week prior to the scheduled visit. Programmatic and fiscal monitoring may or may not be scheduled concurrently. Each agency will be monitored a minimum of once annually. In some cases it may be necessary to perform a follow up monitoring visit.

Entrance Conference: Monitors meet with agency director or a board member to answer any questions regarding the monitoring process. Monitors will also meet staff responsible for the intake process, preparation for reports of units of service and direct service providers.

Records will be selected and reviewed. Copies of certain documents and records may be made for purposes of preparing the report. Records that will be reviewed by the monitor include, but are not limited to:

Time and attendance reports (time sheets or time cards)

- Payroll register
- Cash receipts journal
- Check disbursement journal or check register
- Employer's payroll tax reports – quarterly federal tax return (941), annual federal unemployment report (940), quarterly state unemployment reports (C-3 & C-4), and deposit records (8109, etc.)
- Bank statements and/or cancelled checks
- General ledgers
- Invoices and purchase orders
- Bank reconciliation
- Any additional item (vouchers, documents, financial reports, records, etc.) needed to verify transactions

### Review Records - Personnel:

A. Salaries – The monitor will:

- Review time and attendance reports for time billed to Community Development and verification of reports by supervisor.
- Check to see if there is a clear audit trail between the time and attendance reports, payroll register, general ledger accounts and federal and state reports.
- Test computation for gross amounts, deductions, and net payments.
- Verify cancelled checks for amounts and endorsements.
- Verify employees' time from time reports to the time reported to Community Development on Employee Monthly Time Report.

set a deadline for the agency's response and request that the agency indicate how any findings or concerns will be addressed.

## **FISCAL MONITORING PROCESS**

Schedule appointment: The Community Development monitor will contact the agency to arrange for the monitoring visit. The monitoring visit will be confirmed in writing at least one week prior to the scheduled visit. Programmatic and fiscal monitoring may or may not be scheduled concurrently. Each agency will be monitored a minimum of once annually. In some cases it may be necessary to perform a follow up monitoring visit.

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- Payroll register
- Cash receipts journal
- Check disbursement journal or check register
- Employer's payroll tax reports – quarterly federal tax return (941), annual federal unemployment report (940), quarterly state unemployment reports (C-3 & C-4), and deposit records (8109, etc.)
- Bank statements and/or cancelled checks
- General ledgers
- Invoices and purchase orders
- Bank reconciliation
- Any additional item (vouchers, documents, financial reports, records, etc.) needed to verify transactions

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- Test computation for gross amounts, deductions, and net payments.
- Verify cancelled checks for amounts and endorsements.
- Verify employees' time from time reports to the time reported to Community Development on Employee Monthly Time Report.

- Review the actual transactions and their supporting documentation, determining eligible reimbursement expenses. In order for an expenditure to be considered eligible for reimbursement, the following requirements must be met:
- An expenditure must be for the current funding period.
- Be a line item on the proposed budget
- Have available funds for that line item
- Be an expenditure related to CD activity
- Review the overall agency performance to determine if it is within compliance according to the contractual terms and conditions.
- Conduct an analysis to determine if the prior year's monitoring findings have been corrected and are not being repeated.

#### Exit Conference:

At the end of the visit, the monitor will meet with agency director to discuss the results of the monitoring. Director may invite staff and/or board members as deems appropriate to:

- Discuss findings, if any, and methods of correcting each individual deficiency
- Discuss concerns, if any, and methods of correcting concerns
- Discuss any observations made regarding the agency and offer technical assistance where applicable
- Answer any questions agency director or staff may have

#### Monitoring Report:

A monitoring report will be sent to the agency to 1) formally recognize the agency for doing a good job; 2) create a permanent written record of what was found during the monitoring review and 3) advise the agency of the monitoring visit findings or concerns. The report will set a deadline for the agency's response and request that the agency indicate how the findings will be addressed. A written response will not be required for concerns noted in the report.

#### **DESK AUDIT PROCESS**

Monthly during the program year the monitor conducts a desk review of the agency's client data reports, cost control reports and invoices. The monitor may require the Agency to submit additional documentation to the office for examination. The monitor may contact the agency by telephone or email or meet with agency director or appropriate staff to discuss any inconsistencies and/or problems. The monitor may offer technical assistance to resolve any issues. Upon completion of the desk audit, the monitor will determine if the invoice is approved for payment. When the invoice is approved for payment the monitor will submit the invoice for payment processing.

## **CONSTRUCTION MONITORING PROCESS**

Fort Bend County Community Development staff is also responsible for monitoring all construction and rehabilitation projects for compliance with HUD regulations and acceptable industry standards. Staff shall be responsible for the following:

- Identifying the required and desired work to be done;
- Consult with, advise and review with appropriate professionals and other personnel the work to be done and the bid proposal;
- Conduct compliance inspections, on a regular basis, to assure that the construction or rehabilitation work is being completed in accordance with the construction contract and appropriate specifications;
- Review contractor invoices and pay requests prior to approving payments to the contractors; and
- Conduct a final inspection to determine that the construction or rehabilitation work has been completed in accordance with the contract and all local, state and federal codes and regulations.

**APPENDIX D  
HOME PROGRAM  
GUIDELINES FOR RESALE FOR HOMEBUYERS**

**APPENDIX D  
HOME PROGRAM  
GUIDELINES FOR RESALE FOR HOMEBUYERS**

Fort Bend County intends to use HOME funds for first-time homebuyers in conjunction with Fort Bend Habitat for Humanity. Fort Bend County will use a resale provision to enforce the HOME Program affordability requirements for these homes.

The HOME resale requirements are established in the HOME rule at 92.254(a)(5)(i) and follow the guidance issued by HUD in CPD Notice 12-003, "Guidance on Resale and Recapture Provision Requirements under the HOME Program".

Under HOME resale provisions, Fort Bend County is required to ensure that, when a HOME-assisted homebuyer sells their property, either voluntarily or involuntarily, during the affordability period,

1. The property is sold to another low-income homebuyer who will use the property as his or her principal residence.
2. The original homebuyer receives a fair return on investment, (i.e. the homebuyer's Downpayment plus capital improvements made to the house); and
3. The property is sold at a price that is "affordable to a reasonable range of low-income buyers."

Fort Bend County's resale guidelines for homebuyers will apply to the HOME-assisted housing provided by Habitat for Humanity. The housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion:

Homeownership assistance HOME amount per unit	Minimum period of affordability in years
Under \$15,000.....	5
\$15,000 to \$40,000.....	10
Over \$40,000.....	15

**Definitions:**

**Affordable to a reasonable range of low-income homebuyers.** Affordable means that the amount of the homebuyer's income spent on the fixed costs of owning a home: principal, interest, property taxes, and insurance (PITI) will not exceed twenty-seven (27) percent of the household's gross income.

**Capital improvements.** Improvements made to the existing real property and improvements that are permanent in nature. The value of capital improvements will be based on the actual costs of the improvements as documented by the homeowner's receipts

**Fair Return on Investment.** Fort Bend County's resale requirements must ensure that, if the property is sold during the period of affordability, the price at resale provides the original HOME-assisted homebuyer a fair return on investment (including the original homebuyer's initial investment and any capital improvement). Fort Bend County defines fair return on investment as the percentage change in the Consumer Price Index (CPI) over the period of ownership. The basis to which the fair return standard or index will apply will include:

1. the HOME-assisted homebuyer's original investment (i.e., any down payment), plus
2. any capital improvements made by the original homebuyer that may add value to the property.

**Subsequent low-income buyer.** A subsequent buyer's income cannot exceed 80 percent of MFI by household size, according to HUD.

Fort Bend County's resale guidelines for homebuyers will be enforced through the use of liens and/or deed restrictions placed on the property at the time of sale.

**An example is provided below:**

A PJ provides HOME funds for the construction of a single-family homebuyer unit. The homebuyer provides \$5,000 for a down payment. The original homebuyer decides to sell his home during the period of affordability and is able to sell the home at a price that permits the original homebuyer to realize a full return on his investment as defined in the PJ's resale provisions. The PJ uses the average change in the Consumer Price Index over the period of ownership as its standard index for fair return on investment.

In the past year, the original homebuyer undertook a \$9,000 kitchen renovation. The PJ has determined that the average change in the Consumer Price Index over the original homebuyer's period of ownership is 3.5 percent. The original homebuyer's initial down payment investment of \$5,000 plus the kitchen improvements, valued at \$9,000, would result in a fair return of \$490. Total return at sale, assuming the price at sale permits the original homebuyer to realize a full return on his investment, would include the original homebuyer's initial investment of \$5,000, plus the \$9,000 investment in capital improvements, plus a \$490 fair return on both of those investments.

$$(\$5,000 + \$9,000) \times 3.5\% = \$490 \text{ fair return on initial and capital investments}$$
$$\$5,000 + \$9,000 + \$490 = \$14,490 \text{ total return to the original homebuyer at sale}$$

**APPENDIX E**  
**HOME PROGRAM**  
**AFFIRMATIVE MARKETING STRATEGY**

Section L. Specific HOME Submission Requirements, Item 5, requires the County to make a statement of policy and procedures to be followed in meeting the requirements for affirmative marketing according to 24 CFR 351. In addition, the participating jurisdiction (pj) must adopt affirmative marketing procedures and requirements for HOME-assisted housing containing five (5) or more housing units. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons from all racial, ethnic, and gender groups in the housing market ate to the available housing. The affirmative marketing requirements and procedures adopted by the pj must include each of the areas listed in 24 CFR 92.351(b). The County's affirmative marketing strategy is included as **Appendix E**.

## **HOME PROGRAM AFFIRMATIVE MARKETING STRATEGY**

The HOME Program guidelines require each recipient to adopt a strategy for informing and soliciting applications from people who are least likely to apply, because of race, color, religion, sex, handicap, familial status, or national origin, for the program without special outreach, consistent with the affirmative fair housing marketing requirements.

Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons from all racial, ethnic, and gender groups in the housing market area to the available housing. The following strategy is based on the sample affirmative fair housing strategy in 24 CFR 92.351 for the HOME Program recommended by HUD. The sample strategy states that affirmative marketing requirements and procedures must include:

- (1) Methods for informing the public, owners, and potential tenants about federal fair housing laws and the participating jurisdiction's affirmative marketing policy (e.g., the use of the Equal Housing Opportunity logotype or slogan in press releases and solicitations for owners, and written communication to fair housing and other groups);
- (2) Requirements and practices each owner must adhere to in order to carry out the participating jurisdiction's affirmative marketing procedures and requirements (e.g., use of commercial media, use of community contacts, use of the Equal Housing Opportunity logotype or slogan, and display of fair housing poster);
- (3) Procedures to be used by owners to inform and solicit applications from persons in the housing market area who are not likely to apply for the housing without special outreach (e.g. use of community organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies);
- (4) Records that will be kept describing actions taken by the participating jurisdiction and by owners to affirmatively market units and records to assess the results of these actions; and
- (5) A description of how the participating jurisdiction will assess the success of affirmative marketing actions and what corrective actions will be taken where affirmative marketing requirements are not met. [92.351]

### **Affirmative Marketing Policy**

This affirmative marketing policy pertains to all housing assisted by the Fort Bend County Community Development Department for the HOME Program. Fort Bend County will annually assess the affirmative marketing program to determine its success and will take any necessary corrective actions. The affirmative marketing requirements and procedures include the following:

- (1) Fort Bend County will use the Equal Housing Opportunity logotype/slogan in all press releases or notices to the public or solicitations pertaining to housing for the HOPE 3 Program.
- (2) Fort Bend County will:

- (i) use major and community newspapers, community contacts, and the Equal Opportunity logotypes/slogan when advertising vacant housing units;
  - (ii) perform special outreach to persons in the housing market area who are not likely to apply for the housing without special outreach. Special outreach may include contacting community organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies; and,
  - (iii) maintain copies of all materials used to affirmatively market vacant housing units, records documenting actions taken by the County to affirmatively market vacant housing, and any other documentation required by HUD.
- (3) Fort Bend County will assess the affirmative marketing efforts annually. If affirmative marketing efforts are not successful, the County will determine the corrective actions necessary to meet the affirmative marketing requirements.

**APPENDIX F  
HOME PROGRAM  
MINORITY/WOMEN'S OUTREACH PROGRAM**

In Section L. Specific HOME Submission Requirements, Item 6, the County was required to make a statement of policy and procedures to be followed to meet the requirements for establishing and overseeing a minority and women business outreach program under 24 CFR 92.350. The County's policy and procedures are included as **Appendix F**.

## **APPENDIX F HOME PROGRAM MINORITY/WOMEN'S OUTREACH PROGRAM**

This section includes Fort Bend County's statement of policy and procedures to be followed by the County to meet the requirements for establishing and overseeing a minority and woman's business outreach program under 24 CFR 92.350 and 92.351, respectively.

### **Guidelines For Minority Business Outreach Efforts**

Section 281 of the HOME Investment Partnership Act and 24 CFR 92.350 require that Fort Bend County prescribe procedures acceptable to HUD to establish and oversee a minority outreach program. The program shall include minority and woman-owned businesses in all contracting activities entered into by Fort Bend County to facilitate the provision of affordable housing authorized under this Act or any other Federal housing law applicable to the County. Therefore, minimum HUD standards require that Fort Bend County's outreach effort to minority and woman-owned businesses be:

- (1) A good faith, comprehensive and continuing behavior;
- (2) Supported by a statement of public policy and commitment published in the print media of widest local circulation;
- (3) Supported by an office and/or key, ranking staff person with oversight responsibilities and access to the chief elected official; and
- (4) Designed to use all available and appropriate public and private sector local resources.

### **Guidelines For A Minority/Woman Business Outreach Program**

Under the minimum HUD standards cited above, the following guidelines will be used by Fort Bend County in implementing outreach programs to ensure the inclusion, to maximum extent possible, of entities owned by minorities and women. Fort Bend County will:

- (1) Develop a systematic method for identifying and maintaining an inventory of certified minority and women's business enterprises (MBEs and WBEs), their capabilities, services, supplies and/or products;
- (2) Use the local media, electronic and print, to market and promote contract and business opportunities for MBEs and WBEs;
- (3) Develop informational and documentary materials (fact sheets, program guides, procurement forecasts, etc.) on contract/subcontract opportunities for MBEs and WBEs;
- (4) Develop solicitation and procurement procedures that facilitate opportunities for MBEs and WBEs to participate as vendors and suppliers of goods and services;
- (5) Sponsor business opportunity-related meetings, conferences, seminars etc., with minority and women business organizations;
- (6) Maintain centralized records with statistical data on the use and participation of MBEs and WBEs as contractors/subcontractors in all HUD-assisted program contracting activities.

**APPENDIX G**  
**HUD TABLE 3A: SUMMARY OF SPECIAL ANNUAL OBJECTIVES**

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>						
DH-1 (1)	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.  DH1. 1: Provide downpayment and closing costs to 100 first time homeowners. (20 units per year)	NSP	Performance Indicator #1: Number of housing units/households	2010	20	3	15%
		Source of Funds #2		2011	20		0%
		Source of Funds #2		2012	20		0%
		Source of Funds #2		2013	20		0%
		Source of Funds #2		2014	20		0%
		Source of Funds #1	<b>MULTI-YEAR GOAL</b>	100	3	3%	
		Source of Funds #2	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		Source of Funds #3		2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			0	#DIV/0!

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>						
DH-1 (2)	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.	Shelter Plus Care	Performance Indicator #1: Number of housing units/households	2010	2	17	850%
				2011	2		0%
		Source of Funds #2		2012	2		0%
				2013	2		0%
		Source of Funds #3		2014	2		0%
				<b>MULTI-YEAR GOAL</b>	<b>10</b>	<b>17</b>	<b>170%</b>
	DH1.2: Provide rental assistance to 10 extremely-low-income, low-income, and moderate-income renter households (2 units per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
		Source of Funds #3		2014		#DIV/0!	
				<b>MULTI-YEAR GOAL</b>		<b>0</b>	
				Performance Indicator #3	2010		#DIV/0!
		2011		#DIV/0!			
		2012		#DIV/0!			
		2013		#DIV/0!			
		2014		#DIV/0!			
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>						
<b>DH-1 (3)</b>	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.	NSP	Performance Indicator #1: Number of housing units/households	2010	2	3	150%
		Source of Funds #2		2011	2		0%
		Source of Funds #3		2012	2		0%
				2013	2		0%
				2014	2		0%
			<b>MULTI-YEAR GOAL</b>		<b>10</b>	<b>3</b>	<b>30%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>
	DH1.3: Produce 10 new units, especially for the special need populations-elderly, frail elderly, persons with disabilities, persons with alcohol and drug addictions, persons with AIDS/HIV. (2 units per year)	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>							
<b>DH-1 (4)</b>	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.  DH1.4: Assist 1 non-profit become a CHDO for the HOME Program.	HOME	Performance Indicator #1: Number of housing units/households	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
			2011				#DIV/0!	
		Source of Funds #2	2012				#DIV/0!	
			2013				#DIV/0!	
		Source of Funds #3	2014				#DIV/0!	
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>
			Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
			2011				#DIV/0!	
Source of Funds #2	2012				#DIV/0!			
	2013				#DIV/0!			
Source of Funds #3	2014				#DIV/0!			
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>						
DH-1 (5)	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.  DH.1.5: Acquire and sell 10 foreclosed homes. (2 units per year)	NSP	Performance Indicator #1: Number of housing units/households	2010	2	0	0%
				2011	2		0%
		Source of Funds #2		2012	2		0%
				2013	2		0%
		Source of Funds #3		2014	2		0%
			<b>MULTI-YEAR GOAL</b>	<b>10</b>	<b>0</b>	<b>0%</b>	
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
Source of Funds #3	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>0%</b>			
	Performance Indicator #3	2010			#DIV/0!		
Source of Funds #1		2011			#DIV/0!		
Source of Funds #2		2012			#DIV/0!		
		2013			#DIV/0!		
Source of Funds #3		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>0%</b>			

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Availability/Accessibility of Decent Housing</b>						
<b>DH-1 (6)</b>	Objective 1: Provide assistance to increase the availability of standard quality housing to extremely-low-income, low-income and moderate-income households.	NSP	Performance Indicator #1: Number of housing units/households	2010	1	3	300%
				2011	1		0%
		Source of Funds #2		2012	1		0%
				2013	1		0%
		Source of Funds #3		2014	1		0%
				<b>MULTI-YEAR GOAL</b>	<b>5</b>	<b>3</b>	<b>60%</b>
	DH1.6: Redevelop demolished or vacant properties to provide 5 affordable housing units. (1 unit per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
		Source of Funds #3		2014		#DIV/0!	
				<b>MULTI-YEAR GOAL</b>		<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1		Performance Indicator #3	2010		#DIV/0!
	2011		#DIV/0!				
Source of Funds #2	2012		#DIV/0!				
	2013		#DIV/0!				
	Source of Funds #3	2014		#DIV/0!			
		<b>MULTI-YEAR GOAL</b>		<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
DH-2 (1)	Objective 2: Provide housing rehabilitation to owner-occupied and renter-occupied households.	HOME	Performance Indicator #1: Number of housing units/households	2010	10	9	90%	
		CDBG		2011	10		0%	
				2012	10		0%	
				2013	10		0%	
				2014	10		0%	
		<b>MULTI-YEAR GOAL</b>			<b>50</b>	<b>9</b>	<b>18%</b>	
	DH 2.1: Provide owner-occupied housing rehabilitation assistance to 50 extremely-low, low-income and moderate-income households. (10 units per year)	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
		2014					#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010				#DIV/0!	
	Source of Funds #2		2011				#DIV/0!	
	Source of Funds #3		2012				#DIV/0!	
			2013				#DIV/0!	
			2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Affordability of Decent Housing</b>							
DH-2 (2)	Objective 2: Provide housing rehabilitation to owner-occupied and renter-occupied households.	CDBG	Performance Indicator #1: Number of housing units/households	2010	20	39	195%
				2011	20		0%
				2012	20		0%
				2013	20		0%
				2014	20		0%
		<b>MULTI-YEAR GOAL</b>	<b>100</b>	<b>39</b>	<b>39%</b>		
	DH2.2: Provide housing repairs including roofs, minor repairs, septic tanks to 100 owner-occupied housing units. (20 units per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
				2012		#DIV/0!	
				2013		#DIV/0!	
		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011		#DIV/0!		
			2012		#DIV/0!		
			2013		#DIV/0!		
			2014		#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Affordability of Decent Housing</b>							
DH-2 (3)	Objective 2: Provide housing rehabilitation to owner-occupied and renter-occupied households.	CDBG	Performance Indicator #1: Number of housing units/households	2010	10	53	530%
				2011	10		0%
		Source of Funds #2		2012	10		0%
				2013	10		0%
		Source of Funds #3		2014	10		0%
				<b>MULTI-YEAR GOAL</b>	<b>50</b>	<b>53</b>	<b>106%</b>
	DH2.3: Provide water and/or sewer connections to 50 homes. (10 units per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
				<b>MULTI-YEAR GOAL</b>		<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1		Performance Indicator #3	2010		
	2011				#DIV/0!		
Source of Funds #2	2012				#DIV/0!		
	2013				#DIV/0!		
	Source of Funds #3	2014			#DIV/0!		
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

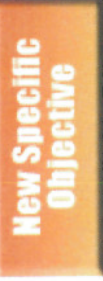
**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Affordability of Decent Housing</b>							
DH-2 (4)	Objective 2: Provide housing rehabilitation to owner-occupied and renter-occupied households.	CDBG	Performance Indicator #1	2010	0.6	0	0%
		HOME		2011	0.6		0%
				2012	0.6		0%
				2013	0.6		0%
				2014	0.6		0%
		<b>MULTI-YEAR GOAL</b>			<b>3</b>	<b>0</b>	<b>0%</b>
	DH 2.4: Demolition and reconstruction of three (3) owner-occupied residential properties.	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
				2012			#DIV/0!
				2013			#DIV/0!
		2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
Source of Funds #2	2011				#DIV/0!		
	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-3 Sustainability of Decent Housing</b>							
DH-3 (1)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	ESG	Performance Indicator #1: Number of Shelters	2010	0.2	0	0%
				2011	0.2		0%
		CDBG		2012	0.2		0%
				2013	0.2		0%
		Source of Funds #3		2014	0.2		0%
		<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
	DH3.1: Provide for the rehabilitation and reconstruction of 1 homeless shelter (.20 of shelter per year.)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
Source of Funds #3		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011		#DIV/0!		
	Source of Funds #2		2012		#DIV/0!		
			2013		#DIV/0!		
	Source of Funds #3		2014		#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-3 Sustainability of Decent Housing</b>								
DH-3 (2)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	HPRP	Performance Indicator #1: Number of housing units/households	2010	1	86	8600%	
		Shelter Plus Care		2011	1		0%	
		HOME		2012	1		0%	
				2013	1		0%	
				2014	1		0%	
				<b>MULTI-YEAR GOAL</b>	5	86	1720%	
	DH 3.2: Provide rental assistance for 5 homeless persons. (1 person/housing unit per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!	
		Source of Funds #2		2011			#DIV/0!	
		Source of Funds #3		2012			#DIV/0!	
				2013			#DIV/0!	
				2014			#DIV/0!	
				<b>MULTI-YEAR GOAL</b>		0	#DIV/0!	
		Source of Funds #1		Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2			2011			#DIV/0!
Source of Funds #3	2012				#DIV/0!			
	2013				#DIV/0!			
		2014			#DIV/0!			
	<b>MULTI-YEAR GOAL</b>			0	#DIV/0!			

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-3 Sustainability of Decent Housing</b>							
DH-3 (3)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	SHELTER PLUS CARE	Performance Indicator #1: Number of housing units/households	2010	1	102	10200%
		HPRP		2011	1		0%
		Source of Funds #3		2012	1		0%
				2013	1		0%
				2014	1		0%
		<b>MULTI-YEAR GOAL</b>		<b>5</b>	<b>102</b>	<b>2040%</b>	
	DH3.3: Provide rental assistance for 5 homeless persons exiting homeless shelters (1 unit per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
		2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
	Source of Funds #2		2011			#DIV/0!	
	Source of Funds #3		2012			#DIV/0!	
			2013			#DIV/0!	
			2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-3 Sustainability of Decent Housing</b>							
DH-3 (4)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	ESG	Performance Indicator #1: Number of Shelters	2010	0.2	1	500%
				2011	0.2		0%
		CDBG		2012	0.2		0%
				2013	0.2		0%
				2014	0.2		0%
		Source of Funds #3	<b>MULTI-YEAR GOAL</b>		1	1	100%
	DH3.4: Provide outreach assistance to 1 new homeless shelter. (20 per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
		2014			#DIV/0!		
	Source of Funds #3	<b>MULTI-YEAR GOAL</b>			0	#DIV/0!	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011		#DIV/0!		
	Source of Funds #2		2012		#DIV/0!		
			2013		#DIV/0!		
			2014		#DIV/0!		
	Source of Funds #3	<b>MULTI-YEAR GOAL</b>			0	#DIV/0!	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-3</b>	<b>Sustainability of Decent Housing</b>							
DH-3 (5)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	ESGP	Performance Indicator #1	2010	1	102	10200%	
				2011	1		0%	
		Source of Funds #2		2012	1		0%	
				2013	1		0%	
		Source of Funds #3		2014	1		0%	
			<b>MULTI-YEAR GOAL</b>			5	102	2040%
	DH 3.6: Assist homeless person in the transition to permanent housing by providing 1st month's rent and utility deposits to at least 5 persons (1 persons or housing unit per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!	
		Source of Funds #2		2011			#DIV/0!	
				2012			#DIV/0!	
		Source of Funds #3		2013			#DIV/0!	
				2014			#DIV/0!	
			<b>MULTI-YEAR GOAL</b>				0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010				#DIV/0!
Source of Funds #2	2011					#DIV/0!		
	2012					#DIV/0!		
Source of Funds #3	2013					#DIV/0!		
	<b>MULTI-YEAR GOAL</b>					#DIV/0!		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-3</b>	<b>Sustainability of Decent Housing</b>							
<b>DH-3 (6)</b>	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.  DH 3.6: Prevent homelessness by providing emergency rent, mortgage, and utility assistance to at least 5 persons. (1 person or housing unit per year)	ESP	Performance Indicator #1: Number of persons.	2010	1	12	1200%	
				2011	1		0%	
		HPRP		2012	1		0%	
				2013	1		0%	
				2014	1		0%	
		Source of Funds #3	<b>MULTI-YEAR GOAL</b>		5	12	240%	
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!	
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
			<b>MULTI-YEAR GOAL</b>			0		#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
		2011			#DIV/0!			
Source of Funds #2		2012			#DIV/0!			
		2013			#DIV/0!			
Source of Funds #3		2014			#DIV/0!			
	<b>MULTI-YEAR GOAL</b>			0		#DIV/0!		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-3</b>	<b>Sustainability of Decent Housing</b>						
<b>DH-3 (7)</b>	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	CDBG	Performance Indicator #1: Number of housing units.	2010	1	17	1700%
		HOME		2011	1		0%
		NSP		2012	1		0%
				2013	1		0%
				2014	1		0%
			<b>MULTI-YEAR GOAL</b>		<b>5</b>	<b>17</b>	<b>340%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-3 Sustainability of Decent Housing</b>								
DH-3 (8)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	CDBG	Performance Indicator #1: Number of persons.	2010	4	0	0%	
				2011	4		0%	
		Source of Funds #2		2012	4		0%	
				2013	4		0%	
		Source of Funds #3		2014	4		0%	
		<b>MULTI-YEAR GOAL</b>			<b>20</b>	<b>0</b>	<b>0%</b>	
	DH 3.8: Provide supportive services to 20 special needs persons. (4 persons per year)	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011				#DIV/0!
		Source of Funds #2		2012				#DIV/0!
				2013				#DIV/0!
Source of Funds #3		2014					#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010				#DIV/0!	
			2011				#DIV/0!	
	Source of Funds #2		2012				#DIV/0!	
			2013				#DIV/0!	
	Source of Funds #3		2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-3 Sustainability of Decent Housing</b>							
DH-3 (9)	Objective 3: Provide a Continuum of Care to potential homeless and homeless persons and families.	CDBG	Performance Indicator #1	2010	2	17	850%
		HOME		2011	2		0%
		NSP		2012	2		0%
				2013	2		0%
				2014	2		0%
		<b>MULTI-YEAR GOAL</b>			<b>10</b>	<b>17</b>	<b>170%</b>
	DH 3.9: Rehabilitate 10 housing units for accessibility purposes especially elderly persons and persons with disabilities. (2 housing units per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
		2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
Source of Funds #2	2011				#DIV/0!		
Source of Funds #3	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (1)</b>	Objective 1: Improving and expanding infrastructure.  SLE1: Reconstruction of streets in at least one (1) community.	CDBG	Performance Indicator #1: Communities	2010	0.2	0	0%
				2011	0.2		0%
		Source of Funds #2		2012	0.2		0%
				2013	0.2		0%
		Source of Funds #3		2014	0.2		0%
			<b>MULTI-YEAR GOAL</b>	<b>1</b>	<b>0</b>	<b>0%</b>	
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
Source of Funds #3	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
		2011			#DIV/0!		
Source of Funds #2		2012			#DIV/0!		
		2013			#DIV/0!		
Source of Funds #3		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (2)</b>	Objective 1: Improving and expanding infrastructure.  SLE1.2: Construction of flood drainage improvements in at least one (1) community.	CDBg	Performance Indicator #1: Communities	2010	0.2		0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	0%
		Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011				#DIV/0!
		Source of Funds #2		2012				#DIV/0!
				2013				#DIV/0!
		Source of Funds #3		2014				#DIV/0!
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010				#DIV/0!
				2011				#DIV/0!
Source of Funds #2	2012					#DIV/0!		
	2013					#DIV/0!		
Source of Funds #3	2014					#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	#DIV/0!		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>						
SL-1 (3)	Objective 1: Improving and expanding infrastructure.	CDBG	Performance Indicator #1: Communities	2010	1	6	600%
				2011	1		0%
		Source of Funds #2		2012	1		0%
				2013	1		0%
		Source of Funds #3		2014	1		0%
					5	6	120%
			<b>MULTI-YEAR GOAL</b>				
	SLE1.3: Water and/or sewer improvements in at least five (5) communities.	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
		Source of Funds #3		2014		#DIV/0!	
						0	#DIV/0!
				<b>MULTI-YEAR GOAL</b>			
		Performance Indicator #3	2010			#DIV/0!	
			2011			#DIV/0!	
			2012			#DIV/0!	
			2013			#DIV/0!	
			2014			#DIV/0!	
					0	#DIV/0!	
			<b>MULTI-YEAR GOAL</b>				



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>							
SL-1 (4)	Objective 1: Improving and expanding infrastructure.  SLE 1.4: Construction of at least one (1) community center or recreational center.	CDBG	Performance Indicator #1: Community Centers	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
					2011			#DIV/0!
		Source of Funds #2	2012				#DIV/0!	
					2013		#DIV/0!	
		Source of Funds #3	2014				#DIV/0!	
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>
			Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
					2011			#DIV/0!
Source of Funds #2	2012				#DIV/0!			
		2013			#DIV/0!			
Source of Funds #3	2014				#DIV/0!			
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (5)</b>	2424	CDBG	Performance Indicator #1: Parks	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!	
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
	2013				#DIV/0!			
Source of Funds #3	2014				#DIV/0!			
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (6)</b>	Objective 1: Improving and expanding infrastructure.  SLE 1.6: Provide for the demolition of at least five (5) structures (1 Structure per year)	NSP	Performance Indicator #1: Number of Structures.	2010	1	5	500%	
				2011	1		0%	
		CDBG		2012	1		0%	
				2013	1		0%	
				2014	1		0%	
			<b>MULTI-YEAR GOAL</b>		<b>5</b>	<b>5</b>	<b>100%</b>	
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
					2011			#DIV/0!
		Source of Funds #2	2012				#DIV/0!	
					2013			#DIV/0!
		2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
			2011			#DIV/0!		
Source of Funds #2	2012				#DIV/0!			
			2013			#DIV/0!		
			2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>							
SL-1 (7)	Objective 1: Improving and expanding infrastructure.	CDBG	Performance Indicator #1: Number of Communities.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
		<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>	
	SLE 1.7: Provide waste management improvements in at least one (1) community.	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011				#DIV/0!
		Source of Funds #2		2012				#DIV/0!
				2013				#DIV/0!
Source of Funds #3		2014					#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-2</b>	<b>AvailabAffordability of Suitable Living Environment</b>						
<b>SL-2 (1)</b>	Objective 2: Improving and expanding social services.  SLE 2.1: Provide meals to at least 100 persons. (20 persons per year)	CDBG	Performance Indicator #1: Number of persons.	2010	20	95	475%
		Source of Funds #2		2011	20		0%
		Source of Funds #3		2012	20		0%
				2013	20		0%
				2014	20		0%
			<b>MULTI-YEAR GOAL</b>		<b>100</b>	<b>95</b>	<b>95%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
2014					#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
Source of Funds #2		2011			#DIV/0!		
Source of Funds #3		2012			#DIV/0!		
		2013			#DIV/0!		
		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-2</b>	<b>Available Affordability of Suitable Living Environment</b>							
SL-2 (2)	Objective 2: Improving and expanding social services.  SLE 2.2: Construction of one (1) neighborhood community center to provide space for social service organizations and agencies.	CDBG	Performance Indicator #1: Number of community center.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
			Source of Funds #2		2011			#DIV/0!
			Source of Funds #3		2012			#DIV/0!
					2013			#DIV/0!
					2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>
			Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
			Source of Funds #2		2011			#DIV/0!
	Source of Funds #3	2012				#DIV/0!		
		2013				#DIV/0!		
		2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-2</b>	<b>Availability of Suitable Living Environment</b>							
<b>SL-2 (3)</b>	Objective 2: Improving and expanding social services.	CDBG	Performance Indicator #1: Number of persons.	2010	100	190	190%	
				2011	100		0%	
		Source of Funds #2		2012	100		0%	
				2013	100		0%	
		Source of Funds #3		2014	100		0%	
		<b>MULTI-YEAR GOAL</b>			<b>500</b>	<b>190</b>	<b>38%</b>	
	SLE 2.3: Provide assistance to 500 illiterate persons. (100 persons per year)	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011				#DIV/0!
		Source of Funds #2		2012				#DIV/0!
				2013				#DIV/0!
Source of Funds #3		2014					#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
			Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
				2012			#DIV/0!	
				2013			#DIV/0!	
				2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-2</b>	<b>Available/Affordability of Suitable Living Environment</b>						
SL-2 (4)	Objective 2: Improving and expanding social services.  SLE 2.4: Provide support or recreational services to 50 handicapped or disabled persons (10 persons per year)	CDBG	Performance Indicator #1: Number of persons.	2010	10	34	340%
		Source of Funds #2		2011	10		0%
		Source of Funds #3		2012	10		0%
				2013	10		0%
				2014	10		0%
			<b>MULTI-YEAR GOAL</b>		<b>50</b>	<b>34</b>	<b>68%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
Source of Funds #3	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-2</b>	<b>AvailabAffordability of Suitable Living Environment</b>						
<b>SL-2 (5)</b>	Objective 2: Improving and expanding social services.	CDBG	Performance Indicator #1: Number of children.	2010	20	637	3185%
				2011	20		0%
				2012	20		0%
				2013	20		0%
				2014	20		0%
		<b>MULTI-YEAR GOAL</b>	<b>100</b>	<b>637</b>	<b>637%</b>		
	SLE 2.5: Provide services to 100 abused and/or neglected children (20 children per year)	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
				2012		#DIV/0!	
				2013		#DIV/0!	
		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>			
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011		#DIV/0!		
			2012		#DIV/0!		
			2013		#DIV/0!		
			2014		#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>			

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-2</b>	<b>Availability of Suitable Living Environment</b>						
SL-2 (6)	Objective 2: Improving and expanding social services.  SLE 2.6: Provide case management and other related services to 25 incapacitated persons. (5 persons per year)	CDBG	Performance Indicator #1: Number of persons.	2010	5	10	200%
				2011	5		0%
		Source of Funds #2		2012	5		0%
				2013	5		0%
				2014	5		0%
			<b>MULTI-YEAR GOAL</b>	<b>25</b>	<b>10</b>	<b>40%</b>	
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>		<b>0</b>		#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
	2011				#DIV/0!		
Source of Funds #2	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>		<b>0</b>		#DIV/0!		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-1</b>	<b>Availability/Accessibility of Economic Opportunity</b>							
<b>EO-1 (1)</b>	Objective 1: Providing assistance to extreme-low-, low- and moderate-income individuals.  ED 1.1: Provide assistance to 500 illiterate persons in the County. (100 persons per year)	CDBG	Performance Indicator #1: Number of persons	2010	100	190	190%	
				2011	100		0%	
		Source of Funds #2		2012	100		0%	
				2013	100		0%	
		Source of Funds #3		2014	100		0%	
			<b>MULTI-YEAR GOAL</b>	<b>500</b>	<b>190</b>	<b>38%</b>		
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
			Source of Funds #2		2011			#DIV/0!
			Source of Funds #3		2012			#DIV/0!
					2013			#DIV/0!
					2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		
			Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
	Source of Funds #2	2011				#DIV/0!		
	Source of Funds #3	2012				#DIV/0!		
		2013				#DIV/0!		
		2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>				

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-1</b>	<b>Availability/Accessibility of Economic Opportunity</b>						
<b>EO-1 (2)</b>	Objective 1: Providing assistance to extreme-low-, low- and moderate-income individuals.  ED 1.2: Provide supportive services to at least ten (10) persons. (2 persons per year)	CDBG	Performance Indicator #1: Number of persons.	2010	2	0	0%
				2011	2		0%
		Source of Funds #2		2012	2		0%
				2013	2		0%
		Source of Funds #3		2014	2		0%
			<b>MULTI-YEAR GOAL</b>	<b>10</b>	<b>0</b>	<b>0%</b>	
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
Source of Funds #3	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
		2011			#DIV/0!		
Source of Funds #2		2012			#DIV/0!		
		2013			#DIV/0!		
Source of Funds #3		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>							
EO-2 (1)	Objective 2: Providing assistance to extremely-low-, low-, and moderate-income neighborhoods and communities.  ED 2.1: Reconstruction of streets in at least one (1) community.	CDBG	Performance Indicator #1: Number of communities.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>	<b>1</b>	<b>0</b>	<b>0%</b>		
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
					2011			#DIV/0!
		Source of Funds #2	2012				#DIV/0!	
					2013			#DIV/0!
Source of Funds #3	2014					#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>				
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
			2011			#DIV/0!		
Source of Funds #2	2012				#DIV/0!			
			2013			#DIV/0!		
Source of Funds #3	2014					#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>				

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>							
<b>EO-2 (2)</b>	Objective 2: Providing assistance to extremely low-, low-, and moderate-income neighborhoods and communities.	CDBG	Performance Indicator #1: Number of communities.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
		<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>	
	ED 2.2: Construction of flood drainage improvements in at least one (1) community.	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
				2013			#DIV/0!	
Source of Funds #3		2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
			Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
				2012			#DIV/0!	
				2013			#DIV/0!	
				2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>						
<b>EO-2 (3)</b>	Objective 2: Providing assistance to extremely-low-, low-, and moderate-income neighborhoods and communities.	CDBG	Performance Indicator #1: Number of communities.	2010	0.2	1	500%
				2011	0.2		0%
		Source of Funds #2		2012	0.2		0%
				2013	0.2		0%
		Source of Funds #3		2014	0.2		0%
				<b>MULTI-YEAR GOAL</b>	<b>1</b>	<b>1</b>	<b>100%</b>
	ED 2.3: Construction of new water and/or sewer improvements in at least one (1) community.	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
		Source of Funds #3		2014		#DIV/0!	
				<b>MULTI-YEAR GOAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
				Performance Indicator #3	2010		#DIV/0!
		2011		#DIV/0!			
		2012		#DIV/0!			
		2013		#DIV/0!			
		2014		#DIV/0!			
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>							
<b>EO-2 (4)</b>	Objective 2: Providing assistance to extremely-low-, low-, and moderate-income neighborhoods and communities.  ED 2.4: Construction of at least one (1) community or recreational center.	CDBG	Performance Indicator #1: Number of community centers.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>	<b>1</b>	<b>0</b>		0%	
			Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
					2011			#DIV/0!
		Source of Funds #2	2012				#DIV/0!	
					2013		#DIV/0!	
		Source of Funds #3	2014				#DIV/0!	
			<b>MULTI-YEAR GOAL</b>	<b>0</b>			#DIV/0!	
			Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
					2011			#DIV/0!
Source of Funds #2	2012				#DIV/0!			
		2013			#DIV/0!			
Source of Funds #3	2014				#DIV/0!			
	<b>MULTI-YEAR GOAL</b>	<b>0</b>			#DIV/0!			

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>						
EO-2 (5)	Objective 2: Providing assistance to extremely-low-, low-, and moderate-income neighborhoods and communities.  ED 2.5: Park improvements in at least one (1) community.	CDBG	Performance Indicator #1: Number of Parks.	2010	0.2	0	0%
				2011	0.2		0%
		Source of Funds #2		2012	0.2		0%
				2013	0.2		0%
		Source of Funds #3		2014	0.2		0%
				<b>MULTI-YEAR GOAL</b>	<b>1</b>	<b>0</b>	<b>0%</b>
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
	Source of Funds #3	Performance Indicator #3	2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>		<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011			#DIV/0!	
Source of Funds #2	2012				#DIV/0!		
	2013				#DIV/0!		
Source of Funds #3	2014				#DIV/0!		
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>	

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>						
<b>EO-2 (6)</b>	Objective 2: Providing assistance to extremely low-, low-, and moderate-income neighborhoods and communities.  ED 2.6: Provide housing assistance programs (tap-ins, septic tanks) in at least two (2) low-income communities.	CDBG	Performance Indicator #1: Number of communities.	2010	0.4	1	250%
		Source of Funds #2		2011	0.4		0%
		Source of Funds #3		2012	0.4		0%
				2013	0.4		0%
				2014	0.4		0%
			<b>MULTI-YEAR GOAL</b>	<b>2</b>	<b>1</b>		50%
		Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
				2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>	<b>0</b>			#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
Source of Funds #3	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>	<b>0</b>			#DIV/0!		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>							
EO-2 (7)	Objective 2: Providing assistance to extremely low-, low-, and moderate-income neighborhoods and communities.	CDBG	Performance Indicator #1: Number of structures.	2010	1	0	0%	
				2011	1		0%	
		Source of Funds #2		2012	1		0%	
				2013	1		0%	
		Source of Funds #3		2014	1		0%	
		<b>MULTI-YEAR GOAL</b>			<b>5</b>	<b>0</b>	<b>0%</b>	
	ED 2.7: Provide for the demolition of at least five (5) structures. (1 structure per year)	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
				2013			#DIV/0!	
Source of Funds #3		2014				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		
			Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
				2012			#DIV/0!	
				2013			#DIV/0!	
				2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-2</b>	<b>Affordability of Economic Opportunity</b>							
<b>EO-2 (8)</b>	Objective 2: Providing assistance to extremely low-, low-, and moderate-income neighborhoods and communities.  ED 2.8: Provide waste management improvements in at least one (1) community.	CDBG	Performance Indicator #1: Number of communities.	2010	0.2	0	0%	
				2011	0.2		0%	
		Source of Funds #2		2012	0.2		0%	
				2013	0.2		0%	
		Source of Funds #3		2014	0.2		0%	
			<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
			Source of Funds #1	Performance Indicator #2	2010			0%
			2011				0%	
		Source of Funds #2	2012				0%	
			2013				0%	
		Source of Funds #3	2014				0%	
			<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>
			Source of Funds #1	Performance Indicator #3	2010			0%
			2011				0%	
Source of Funds #2	2012				0%			
	2013				0%			
Source of Funds #3	2014				0%			
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>		

**New Specific Objective**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-2 Affordability of Economic Opportunity</b>							
EO-2 (9)	Objective 2: Providing assistance to extremely low-, low-, and moderate-income neighborhoods and communities.	CDBG	Performance Indicator #1: Number of communities.	2010	0.2	0	0%
				2011	0.2		0%
		Source of Funds #2		2012	0.2		0%
				2013	0.2		0%
		Source of Funds #3		2014	0.2		0%
		<b>MULTI-YEAR GOAL</b>			<b>1</b>	<b>0</b>	<b>0%</b>
	ED 2.9: Provide planning assistance to at least (1) community.	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
		Source of Funds #2		2012		#DIV/0!	
				2013		#DIV/0!	
Source of Funds #3		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	
			Performance Indicator #3	2010			#DIV/0!
				2011		#DIV/0!	
				2012		#DIV/0!	
				2013		#DIV/0!	
				2014		#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	

**APPENDIX H**  
**EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM**  
**WRITTEN GUIDELINES, STANDARDS AND PERFORMANCE STANDARDS**

## APPENDIX H EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM WRITTEN GUIDELINES

The Emergency Solutions Grant regulation at 24 CFR 576.400(e) requires written standards for providing Emergency Solutions Grant (ESG) assistance. These standards must consistently be applied to all program participants.

At minimum these written standards must include:

- (i) Standard policies and procedures for evaluating individuals and families eligibility for assistance under Emergency Solutions Grant (ESG);
- (ii) Standards for targeting and providing essential services related to street outreach;
- (iii) Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, e.g. victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest;
- (iv) Policies and procedures for assessing prioritizing and reassessing individuals' and families' needs for essential services related to emergency shelter;
- (v) Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention, and rapid re-housing assistance providers; and mainstream service and housing providers (see 576.400(b) and (c) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable);
- (vi) Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance;
- (vii) Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance;
- (viii) Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time; and
- (ix) Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.

The following written guidelines were developed in consultation with the Coalition for the Homeless Houston/Harris County, the City of Houston, Harris County, and Fort Bend County.

**Fort Bend County, Texas  
Emergency Solutions Grants Program  
Written Standards**

**I. Introduction**

Fort Bend County has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These are initial standards that have been created in coordination with the Houston/Harris County Continuum of Care which includes Harris County, the City of Houston, Fort Bend County and the City of Pasadena.

These standards represent goals for providing services for the community and the entire continuum, though the Fort Bend County expects that the standards will become more expansive as the Fort Bend County gains more experience with and collects more data from services provided with the Emergency Solutions Grants program. These standards are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

**II. Evaluating eligibility for families and individuals**

Intake and Assessment

Case managers will use the Continuum wide assessment tool to review client situation, understand eligibility and begin the process of determining length of assistance. Any client assessed for potential assistance with ESG funds must meet the criteria to become eligible for homelessness prevention or rapid re-housing assistance. Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The following outlines the individual characteristics of clients qualifying for homelessness prevention or rapid re-housing.

Homelessness Prevention

Any client receiving assistance must have proof of residence within the Fort Bend County service area.

Total household income must be below 30 percent of Area Family Income (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavits for clients without income.

All clients must meet the following HUD criteria for defining at risk of homelessness for individuals or families, unaccompanied children and youth or families with children and youth where youth are defined as up to age 25:

- Has moved because of economic reasons 2 or more times during the 60 days immediately preceding application for assistance (Individuals and Families)
- Is living in the home of another because of economic hardship (Individuals and Families)

- Has been notified that their right to occupy their current housing or living situations will be terminated within 21 days after the date of application for assistance (Individuals and Families)
- Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals (Individuals and Families)
- Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room (Individuals and Families)
- Is exiting a publicly funded institution or system of care (Individuals and Families)
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in Fort Bend County's approved Con Plan (Individuals and Families)
- A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (Unaccompanied children and youth)
- An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her. (Families with children and youth)

### Rapid Re-housing

Any client receiving rapid re-housing assistance must meet the HUD criteria for determining homelessness as either literally homeless, at imminent risk of homelessness, homeless under another federal statute, or fleeing/attempting to flee domestic violence. The four categories are listed below:

Category 1 – Literally homeless is an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Category 2 – Imminent risk of homelessness is an individual or family who will imminently lose their primary nighttime residence, provided that:

- Residence will be lost within 14 days of the date of application for homeless assistance;
- No subsequent residence has been identified; and

- The individual or family lacks the resources or support networks needed to obtain other permanent housing

Category 3 – Homeless under another federal statute includes unaccompanied youth under the age of 25 or families with children and youth, who do not otherwise qualify as under this definition but who:

- Are defined as homeless under another federal statute child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
- Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
- Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and
- Can be expected to continue in such status for an extended period of time due to special needs or barriers.

Category 4 – Fleeing domestic violence includes any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence
- Has no other residence; and
- Lacks the resources or support networks to obtain other permanent housing

#### Shelter Clients

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless, at imminent risk of homelessness, homeless under another federal statute, or fleeing/attempting to flee domestic violence. Clients will be prioritized within the emergency shelter system based on need, available resources and geographic area.

### **III. Coordinating services**

#### Coordination among providers

All ESG subrecipients (shelter, homelessness prevention and rapid re-housing providers) within the Houston/Harris County Continuum of Care service area are expected to work collaboratively to coordinate funding that addresses the needs of the entire continuum. To achieve these goals, Fort Bend County requires that all subrecipient service providers will:

- Participate in a coordinated assessment system, where client entry into the entire system can begin at any point. Service providers will use a common assessment tool that will allow providers to enter data on a client and provide transfer information when a client fits the services of another provider, without having to engage in another assessment. Reasons for client transfer can include better fit in a specialized program, the correct geographic service area, and available resources within the community.
- Establish a staff member as a point of contact for other case managers and members of the service provider continuum of care. The contact should be a position that sees little turnover and is familiar with organizational resources and up to date on current organizational

capacity to accept and serve clients, such as a supervisor or manager. This contact should be able to provide information for other housing case managers on what current programs and resources are available to clients entering into the provider system through their organization. This contact will reduce or eliminate the need for clients to seek out additional assistance based on referrals from any ESG recipient agency.

- Attend all coordinated training for case managers within the homeless provider system. Each subrecipient is expected to send at least one staff member and share all lessons learned with all housing case management staff. Fort Bend County, in collaboration with the Coalition for the Homeless Houston/Harris County, the City of Houston, Fort Bend County and the City of Pasadena, will coordinate training for ESG staff so that case clients within the region are receiving the same quality of service across providers. The members of the Continuum will also host regular meetings of subrecipient program staff to share best practices and engage in collective problem solving as the community works toward an integrated system for clients. Meetings will be facilitated by Coalition for the Homeless of Houston/Harris County staff.

#### Mainstream and targeted homeless providers

To encourage the coordination of existing services while limiting duplication of services and overlapping federally funded programs, Fort Bend County, with the Coalition for the Homeless for Houston/Harris County and both mainstream and targeted homelessness service providers will execute Memorandums of Understanding (MOUs) to streamline entry into programs and increase access to such services. The MOUs will vary from setting aside spots within other programs for ESG clients to providing direct access to and eliminating the need for reassessment into other programs.

#### **IV. Client prioritization**

Fort Bend County will use a shared assessment form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client's current situation using the tool rather than the subjective opinion of a case manager assessing each client's needs. All clients must have a minimum score of \_\_\_ to receive assistance.

#### Homelessness prevention

Fort Bend County prioritizes clients who are currently in their own housing, especially families with young children who have limited housing options but high needs for homelessness prevention funding and are eligible for SSI/SSDI, victims of domestic abuse and/or youth.

#### Rapid re-housing

Fort Bend County anticipates targeting individuals and families eligible for SSI/SSDI, victims of domestic abuse and youth as the most likely recipients for rapid re-housing assistance.

## V. Participant share

Fort Bend County will not have a minimum amount or percentage that will be applied to client contributions across all service providers. In addition, Fort Bend County will not allow providers to create a minimum participation amount for clients upon entry into any homelessness prevention or rapid re-housing program. Clients will be required to contribute a portion of their income in addition to their assistance once the client income has increased during program participation.

Once clients have an increase in income (access to additional resources, new or higher paying job within the household, etc.), Fort Bend County subrecipients must allow a client to receive three months of the increased income before requiring client contributions, as long as the period of service fits within the 24 month cap for assistance. Once clients have earned three months of additional income, on the fourth month the client is expected to contribute five percent of the cost of living expenses (rent and utilities, if both are being covered) for which they are receiving assistance. Clients may request a hardship waiver, through their case manager, to forgo the contribution that month. All hardship waivers must be reviewed and approved by a case management supervisor. If a client receives a hardship waiver, each month their situation will be reevaluated to begin contributions at five percent. Contributions will continue to increase by five percent each month but cannot exceed 30 percent of the client's adjusted monthly income. Clients may request a hardship waiver at any time, and will be asked to contribute at the amount for which the waiver was originally requested.

### Duration and amount of assistance

Fort Bend County policy is that no provider may create limits for the amount of assistance that will be provided to clients. All subrecipients are expected to provide support to clients for the full time necessary to stabilize that client and provide for the likelihood of positive housing outcomes after assistance. Fort Bend County will not permit subrecipients to set their own maximum standards for assistance, recognizing that the amount of assistance and duration of assistance can vary substantially among clients. All case managers are required to re-evaluate clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

Homelessness Prevention clients must have reassessments at a minimum every 3 months. To continue to receive assistance, clients must be at or below 30 % AFI.

Rapid Re-Housing clients must have reassessments at least annually, though case managers will be required to have regular home and office visits with clients, as described in the duration and amounts section.

A client is eligible to receive assistance up to the full 24 months in a 3 year period as determined by the certification process required for all ESG clients. Fort Bend County anticipates very few clients will need or be eligible to receive this level of assistance. It is the case manager's responsibility to document client need and ensure that ESG is the most appropriate assistance for this client.

Fort Bend County and all members of the Houston/Harris County continuum intend to update and refine the process once HMIS has more robust data specifically for ESG clients.

**Fort Bend County, Texas  
Emergency Solutions Grants Program  
Written Performance Standards**

**The following outcomes were developed in consultation with the Coalition for the Homeless Houston/Harris County.**

**Emergency Shelter Outcomes**

- Where did people exit to?
  - Short-Term Goal: Number and Percent of clients exiting to a known place, do not put Exit to Unknown.
  - Long-Term Goal: Tie renewal funding to successful exits.
  - Number and percent of people who were assisted in overcoming barriers to the next step of housing. Defined as: Obtaining identification, Documenting experience of domestic violence, Documenting homelessness, Documenting debilitating condition, Assisting with intake for: permanent supportive housing, rapid re-housing, or transitional housing.
  - Number and percent of people who increased income from entry to exit of program.

**Emergency Shelter Outputs**

- Case Management: Sessions of case management, differentiating phone visits and office visits.
- Shelter Bed Days: Length of stay in shelter per instance.
- Day Shelter: Unduplicated Clients served and Total Meals served.
- Domestic Violence: Unduplicated number of clients who received medical assessment.
- Shelter: Income upon entry, Income upon exit.

**Homelessness Prevention**

**Community-Level Measure:**

- How many clients who exited to permanent housing then reappeared in the shelter system.

**Program-Level Measure:**

- Number and percent of people who exited to each housing type.
- Number and percent of people who increased income from entry to exit.
- Number and percent of people who are still housed 30 days after exiting prevention program.

**Program-Level Output:**

- Length of stay in service.
- Other supportive mainstream and homeless services accessed.
- Case Management: Sessions of case management, differentiating phone visits, home visits, and office visits.

## **Rapid Re-Housing**

### **Community-Level Measure:**

- How many clients who exited to permanent housing then reappeared in the shelter system.

### **Program-Level Outcome Measure:**

- Number and percent of people who exited to each housing type.
- Number and percent of people who increased income from entry to exit.
- Number and percent of people who are still housed 30 days after exiting prevention program.

### **Program-Level Output:**

- Length of stay in service.
- Other supportive mainstream and homeless services accessed.
- Case Management: Sessions of case management, differentiating phone visits, home visits, and office visits.

## **HMIS Administration**

### **Outputs**

- Number of unique staff provided training.
- Add question about data quality/scrubbing. Alerting recipients of problems with data.

### **Outcomes**

- Number and percent of ESG subrecipients who have received HMIS training.
- Number and percent of Issue Track requests resolved within 48 hours.