

REFLECTION PRINTING

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January 26, 2012

Debbie Kaminski
4520 Reading Rd., Suite A
Rosenberg, Texas 77471

Ms. Kaminski,

This letter is to request an increase for item Personalized Business Card, Lawson #6282 and Lawson #6283. Reflection Printing has experienced price increases on metal plates and ink to since our submission of Bid 11-040.

Current price for 500 single-sided cards (#6282) is \$12.50 and we are requesting the amount to be increased to \$15.00 for the stock cards. Current price for 500 double-sided cards (#6283) is \$20.50 and we are requesting the amount to be increased to \$25.00.

This price increase is needed because vendors that provided stock and ink for this project have increased their prices to Reflection Printing. These increases in costs are forcing Reflection to seek this price increase effective February 13, 2012.

Thank you for your consideration of this price increase.

Sincerely,



Mike Hensley
President

Houston Corporate Office
6131 Corporate Drive
Houston, Texas 77036
Phone 713-271-2253
Fax 713-271-8879

Baytown Office
700 Rollingbrook, Suite D
Baytown, Texas 77521
Phone 281-427-4243
Fax 281-427-6733

**Fort Bend County Tabulation
Bid 11-040
Term Contract for the Purchase and Printing of Stationary**

Term: 1 April 2011 through 31 March 2012

**Awarded 03/08/11: Reflection Printing
*Amended 10/11/11**

Letterhead Stationary					
Description	Lawson #	Corporate Thermographers Houston	Digi Color Houston	Pamela Printing Sugar Land	Reflection Printing Houston
STOCK PAPER W/GOLD SEAL, CASE	6271	\$215.00	\$472.40	\$208.00	\$185.00
PERSONALIZED PRINTING 500	6272	\$20.00	\$115.00	\$18.00	\$18.00
PERSONALIZED PRINTING 1000	6273	\$30.00	\$130.00	\$26.00	\$26.00
PERSONALIZED PRINTING 2500	6274	\$50.00	\$195.00	\$46.00	\$46.00
Envelopes with flat black seal					
PERSONALIZED ENVELOPES 500	6275	\$25.00	\$104.00	\$23.00	\$23.00
PERSONALIZED ENVELOPES 1000	6276	\$35.00	\$118.00	\$35.00	\$35.00
PERSONALIZED ENVELOPES 2500	6277	\$75.00	\$165.00	\$70.00	\$70.00
Window Envelopes with flat black seal					
PERSONALIZED WINDOW ENV 500	6278	\$25.00	\$106.00	\$26.00	\$23.00
PERSONALIZED WINDOW ENV 1000	6279	\$35.00	\$123.00	\$41.00	\$35.00
PERSONALIZED WINDOW ENV 2500	6280	\$75.00	\$174.00	\$80.00	\$70.00
Business Cards					
STOCK CARDS W/GOLD SEAL	6281	\$6.00	\$22.95	\$5.95	*\$5.30
PERSONALIZED BUS CARD 1 SIDED	6282	\$15.00	\$32.22	\$18.00	\$12.50
PERSONALIZED BUS CARD 2 SIDES	6283	\$25.00	\$77.14	\$38.00	\$20.50
Typesetting					
ORIGINAL ENVELOPE		No Charge	\$15.00	No Charge	No Charge
ORIGINAL LETTERHEAD		No Charge	\$15.00	No Charge	No Charge
ORIGINAL BUSINESS CARDS ONE SIDED		No Charge	\$10.00	No Charge	No Charge
ORIGINAL BUSINESS CARDS TWO SIDED		No Charge	\$15.00	No Charge	No Charge