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RECEIVED

11/16/2011

November 15, 2011

The Honorable W. A. Andy Meyers
Fort Bend County Commissioner, Precinct Three
22333 Grand Corner Dr., Suite 150
Katy, Texas 77494

Re: Appointment of Commissioners to Fort Bend County
Emergency Services District No. 1 (Kelliwood)

Dear Commissioner Meyers:

This office is counsel for the Fort Bend County Emergency Services District No. 1.

There are two Board members who have term ending dates of December 31, 2011: Robert Armstrong and Gayle P. Hawkins. The members have graciously accepted re-appointment, subject to your and Commissioner's Court approval, for the period January 1, 2012 - December 31, 2013.

It is requested that the re-appointments to the Board be placed on an upcoming agenda for Fort Bend County Commissioner's Court.

Mr. Denis Murphy, who has been a commissioner for the District since its inception, has declined re-appointment. In light of this development the Board has approved for nomination for the Court's review the name of John Steffes. A copy of Mr. Steffes' information sheet is enclosed. May we request an agenda item on the matter at an upcoming Commissioner's Court meeting.

Thank you for your attention and consideration.

Very truly yours,

COVELER & KATZ, P.C.

By:

Howard L. Katz

HLK/dw



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Partner

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John has more than 20 years of experience in tax and business planning for individuals, trusts and estates, partnerships and corporations. He also provides audit and consulting services to clients in various industries. As the firm's South Region Leader of the Construction and Real Estate Group, John works to make sure our clients get the expertise they need. He also has experience working with energy, law firms, trucking and transportation and other service industries.

In addition to working with firm clients, John devotes many hours to attracting the "best of the best" personnel as the Houston recruiting partner.

He is a member of the American Institute of Certified Public Accountants and Texas Society of Certified Public Accountants. John also is a member of the Texas Independent Producers and Royalty Owners Association, The Houston Estate and Financial Forum and Houston Realty Breakfast Club. John also currently serves on the Mays Business School accounting advisory board.

John volunteers for and is associated with numerous community organizations, including the Houston Livestock Show and Rodeo, YMCA of Greater Houston, Children's Museum of Houston and American Red Cross Planned Giving Council.

John and his wife, Caren, are longtime residents of Katy where they have enjoyed raising their two daughters, Lauren and Sarah, all of who are actively involved in their church and many local charities.

He is a 1987 graduate of Texas A&M University, College Station, with a B.B.A. degree in accounting.

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