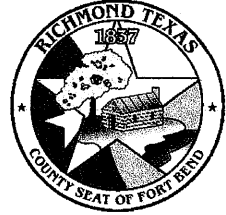


HILMAR G. MOORE  
MAYOR

WILLIAM H. (BILL) DOSTAL, SR.  
GARY L. GILLEN  
COMMISSIONERS

**City of Richmond**  
402 Morton Street  
Richmond, TX 77469  
(281) 342-5456



July 27, 2011

Ms. Debbie Kaminski  
Purchasing Department  
Fort Bend County  
4520 Reading Road, Suite A  
Rosenberg, Texas 77471

**RE: County Surplus Furniture**

Dear Ms. Kaminski:

The City of Richmond is interested in purchasing the following pieces of furniture from Fort Bend County at the price discussed:

Wooden Bookshelf -	\$ 5.00
Green Guest Chairs (2 at \$5.00 each) -	\$ 10.00
Vertical File Cabinet -	\$ 5.00
Desk -	\$ 5.00
Metal Desk -	\$ 5.00
Wooden Desk -	\$ 5.00
Bookshelf -	\$ 5.00
Wooden Desk -	\$ 10.00
Floor Mats (3) -	<u>\$ 5.00</u>

**Total = \$ 55.00**

The City would like to be on the Commissioner's Court Agenda for approval to purchase these items from Fort Bend County.

Please let me know if you have any questions or need any additional information.

Sincerely,

CITY OF RICHMOND

Terri Vela  
City Manager

TV/tmg