



901 W. Main  
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June 16, 2011

Via E-mail [kaminskd@co.fort-bend.tx.us](mailto:kaminskd@co.fort-bend.tx.us)

Ms. Debbie Kaminski, CPPB  
Assistant County Purchasing Agent  
Fort Bend County, Texas

Re: Fort Bend County Bid 11-001 – Term Contract for Purchase and Maintenance of Copy Machines

Dear Debbie:

Our company, Skelton Business Equipment, would be honored to renew the contract through September 30, 2012, under the same terms and conditions. We will continue to take care of your needs as we have in the past year.

Sincerely yours,

A handwritten signature in cursive script that reads 'James R. Beyer'.

James R. Beyer  
President

JRB/bab