

FY2012 Fort Bend County Discretionary Grant Program Application

Official Requests for Applications (RFA) Notice on Texas Task Force on Indigent Defense website
(If a conflict exists between this webpage and the RFA, the RFA prevails.)

Steps in Application Process

- Review the eligibility requirements. Each year the Task Force adopts specific measures as eligibility requirements for the discretionary grant funds. These measures are intended to encourage each county's compliance with statutory requirements or policy and standards adopted by the Task Force. The compliance checklist maintained by the special counsel is shown below. Counties not meeting plan eligibility requirements should contact the Task Force Special Counsel to resolve any compliance issues before April 29, 2011.

District Plan:	<u>Fort Bend District Court and County Court Plan</u>
County Plan:	<u>Fort Bend District Court and County Court Plan</u>
Juvenile Plan:	<u>Fort Bend Juvenile Board Plan</u>
County Plan Status:	Complete
The plan requirements appear to have been met.	

- Verify the data on this page and update if necessary.
- Court Commitment – The judiciary is responsible for implementing indigent defense procedures within counties. Applications must contain letter(s) of commitment to participate with or support the program implementation from the affected judges (see Attachment B). All supporting documents must be mailed together and be clearly labeled. **These documents must be postmarked on or before April 29, 2011.**
- Supporting Documents – Optional documents such as timelines, general letters of support, agreements, or other documents that the county uses to support their application must be mailed. All supporting documents must be mailed together and be clearly labeled. **These documents must be postmarked on or before April 29, 2011.**
- Submit a Resolution / Internet Submission Form approved by Fort Bend County's Commissioner Court and signed by the authorized official. A link will be available on the confirmation page to print out the Resolution / Internet Submission Form. When a grant application is submitted via the Internet, the Task Force will not consider it complete until the applicant provides a Resolution / Internet Submission Form that is signed by the applicant's authorized official and that meets all deadlines for applications. The County Commissioners' Court must adopt the resolution provided through the application process that authorizes the grant request and takes responsibility for the appropriate expenditure of the funds. This form also certifies that the information submitted via the Internet is true and correct and that, if a grant is awarded, the county will abide by all relevant rules, policies, and procedures. This form must be postmarked on or before April 29, 2011 and mailed or faxed to:
 Task Force on Indigent Defense
 Attention: Grants Administrator
 205 West 14th Street, Suite 600
 PO Box 12066
 Austin, Texas 78711-2066.
 512-936-6994
 512-475-3450 Fax
Texas Administrative Code §173.8, §173.202
- Meet grant award conditions such as Indigent Defense Plans and Expenditure Reports required throughout the year.

All applications must be submitted on-line by 5:00 PM on April 29, 2011 (or postmarked by the dates indicated if a waiver is granted). Late submissions will not be considered. All court commitment documents, supporting documents, and resolutions / internet submission form supporting the grant applications must be completed entirely and submitted together. **These documents must be postmarked on or before April 29, 2011.** Incomplete submissions will not be considered.

This form is completed using the information currently available to the Task Force. Please review and make any corrections necessary.

Primary County

Fort Bend

Fiscal Year

2012

Type of Grant:

- Single-Year Discretionary Grants** - These are competitive grants - The single year discretionary grant pays up to 100% of an awarded activity on a reimbursement basis.
- **Multi-year Discretionary Grants** - These are competitive grants that require a cash match as described below and are intended to last up to four years. A county will be required to re-apply for continued funding after each grant year. The multi-year discretionary grant fund will pay up to 80% of total project costs in the first year; 60% in the second year; 40% in the third year; and 20% in the fourth year. Awarded activities are funded on a reimbursement basis. The following application characteristics shall be given priority in deciding funding:
- Programs that provide direct services to indigent defendants.
 - Establishment of public defender offices.
 - Establishment of regional public defender offices.
 - Establishment of mental health defender services.

Year of Grant:

3

Select counties participating in the Discretionary ID Grant Proposal

Available Counties

Anderson ▲
Andrews
Angelina
Aransas
Archer
Armstrong
Atascosa
Austin ▼

Add

Remove

Add All

Remove All

Selected Counties

Fort Bend

State Payee Identification number

2-746001969-0

Division or unit within the county to administer the grant

Mental Health Defender Program

Official County Mailing Address

Address (line 1)

309 S. 4th Street, Suite 719

Address (line 2 if needed)

City

Richmond

State

TX

ZIP

77469

Program Title: The title should be unique to the program and simply describe its activity. Avoid titles that use only the term indigent defense (such as 'Indigent Defense of _____ County'). Use titles that provide meaning (such as 'Video Teleconferencing for _____ County' or 'Coordinator for Indigent Defense Services for _____ County'). (250 characters maximum)

Fort Bend County Mental Health Defender Program

Requested Grant Amount (from budget)

\$366,168.00

Officials Designated at the County Level

The County Judge and Financial Officer positions must be designated according to rule. The County Judge is the elected Constitutional County Judge for the county. The Financial Officer must be the County Auditor, or in the case of counties which do not have a county auditor, the County Treasurer. In order to streamline communications, all grant communication will be with the Program Director. If the information for these positions is out-of-date, click on Cancel, update these positions from the county home page, and then re-enter this application.

The County Judge is **Robert E Hebert**.

The Financial Officer is the County Auditor, **Robert Ed Sturdivant**.

Grant Officials

The Program Director must be an officer or employee responsible for the program operation or monitoring and who will serve as the point-of-contact regarding the program's day-to-day operations. The Authorized Official must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official. The program director and the authorized official may be the same person. The financial officer may not serve as the program director or the authorized official. *Texas Government Code §173.301(a)*

Roderick Glass
301 Jackson St.
Richmond, TX 77469

Program Director

phone: (281)238-3050

Fax: (281)238-3055

email: roderick.glass@co.fort-bend.tx.us

[Change](#)

Robert E Hebert
301 Jackson
Richmond, TX 77469

Authorized Official

phone: 281-341-8608

Fax: 281-341-8609

email: hebertb@co.fort-bend.tx.us

[Change](#)

Resolution / Internet Submission Form: Click on link to open new window with Sample resolution. This may be printed or copied (Ctrl+A, Ctrl+C) and pasted (Ctrl+V) into Word Processing software for editing. Please note that this link will be available on the confirmation page and will contain the updated information from the submission. It is recommended that you use that version, but this is available for preview. Word Version

Printable Indigent Defense Discretionary Grant Program Cooperation Agreement

Application Narrative

[View Instructions](#)

You need to complete the following sections only if you wish to make changes from the existing statement of grant award.

[View prior year statement of grant award here.](#)

[Introduction \(Executive Summary\)](#)

[Problem Statement](#)

[Objectives](#)

[Methodology or Project Design \(Activities\)](#)

[Evaluation](#)

[Future Funding](#)

[Budget Narrative and Budget Form](#)

[View All Sections](#)

[2012 Intent to Submit Application](#)

Save

Submit

Reset

Cancel