



National Transit Institute

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National Transit Database

Length: 2 Day(s)

Audience:

This course is intended for transit professionals whose responsibilities include some or all of the following related to the National Transit Database (NTD): reporting, statistical compilation, or other financial duties and activities. This is an introductory level course. The content is geared for people with little or no experience using the NTD reporting system.

Description:

The goal of this course is to help transit professionals learn the necessary skills for reporting data to the NTD internet reporting website.

Topics include:

- Benefits and impacts associated with the NTD annual reporting
- Defining the apportionments (i.e., Urbanized Area Formula Program - UAFP, Small Transit Intensive Cities - STIC, and Fixed Guideway Modernization)
- "Who" reports and "What" to report
- NTD annual reporting website – functionality and automation
- The 6 standard NTD reporting modules (Basic Information, Financial, Asset, Service, Resource, and Federal Funding Allocation) as well as Declarations and Independent Auditor Statements
- 2010 report year updates

This course also features the opportunity for participants to interact with representatives from Savantage Solutions, NTD's support services contractor, during the afternoon on Day 2.

****Note:** this course does not cover Rural Reporting or Safety & Security Reporting. Please check out webinar offerings for information regarding those topics.

Fee:

Tuition shall be waived for federal, state and local government employees who work in transportation or related areas.

Fee for contractors and consultants: \$300.00

CEU's: 1.4

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