

**KELLY R. KALUZA & ASSOCIATES, INC.**

**Consulting Engineers & Surveyors**

Engineering Firm No. F-1339

3014 Avenue I, Rosenberg, Texas 77471

(281) 341-0808 ■ FAX (281) 341-6333

**INVOICE**

Invoice No. 10-11-007 ✓

Terms: Net 30 Days

November 24, 2010

First Billing

Ms. Marilyn Kindell  
Fort Bend County Community Development  
4520 Reading Road  
Rosenberg, Texas 77471

**RE: North Second Street Lift Station Generator, City of Richmond, Fort Bend County,  
Texas - 2008 Supplemental Disaster Recovery Fund - Hurricane Ike - (SOQ-10-074)**

**City of Richmond - North Second Street Lift Station Generator (Budget \$37,000.00)**

Install a New 275 kilowatt diesel generator and concrete foundation complete with new automatic transfer switch, fuel for testing and all wiring and conduit modifications as required for a complete working system as outlined on the drawings and in the specifications at City of Richmond Second Street Lift Station located at 200 North Second Street, Fort Bend County, Texas.

Total Amount Due (30%) = \$ 11,100.00 ✓ *bl*

**THANK YOU!**

**Contract Summary (Budget \$37,000.00)**

First Billing (Invoice No. 10-11-007) =

\$ 11,100.00

*Act # 6643 - DKE NON HSE*

*P.O. # 56362*

# INVOICE CHECKLIST (BY PROJECT)

Engineer: Kelly R. Kaluza & Assoc, Inc.

Grantee: Fort Bend County

Engineer Contract No.: DRS

Grantee Contract No.: DRS

Work Order No. 60296-1

Service Period: 08/01/10 through 11/24/10

Project No. \_\_\_\_\_ - Number of Sites: 1

## 30% Billing Milestone

Grant Application:	<input checked="" type="checkbox"/> Completed	<input checked="" type="checkbox"/> Submitted	<input checked="" type="checkbox"/> Approved
Environmental:	<input checked="" type="checkbox"/> Coordination of scope with environmental service provider (ESP)	<input type="checkbox"/> Alternative analysis complete	
Support Services:	<input checked="" type="checkbox"/> Field surveying/mapping	<input type="checkbox"/> Subsurface exploration	<input checked="" type="checkbox"/> Utility mapping
ROW/ Easements:	<input type="checkbox"/> ROW requirement determined, (N/A) <input checked="" type="checkbox"/>	<input type="checkbox"/> Easement requirement determined, (N/A) <input checked="" type="checkbox"/>	<input type="checkbox"/> Property list, (N/A) <input checked="" type="checkbox"/>
Permits/Approvals:	<input type="checkbox"/> Design approvals list	<input type="checkbox"/> Construction approvals list	
30% Design:	<input checked="" type="checkbox"/> Preliminary engineering	<input checked="" type="checkbox"/> Construction estimate	<input type="checkbox"/> Reports/ studies
	<input checked="" type="checkbox"/> 30% submittal, (N/A) _____	<input type="checkbox"/> Comments received	<input type="checkbox"/> Responses prepared
N/A Justification: _____			

## 60% Billing Milestone

Environmental:	<input type="checkbox"/> Mitigation/requirements addressed, (N/A) _____	<input type="checkbox"/> Design modifications communicated, (N/A) _____	<input type="checkbox"/> Doc/process completed
ROW/ Easements:	<input type="checkbox"/> Areas identified, (N/A) _____	<input type="checkbox"/> Metes/bounds prepared, (N/A) _____	<input type="checkbox"/> ROW/easement acquired, (N/A) _____
Utility Conflicts:	<input type="checkbox"/> Conflicts identified, (N/A) _____	<input type="checkbox"/> Utility coordination, (N/A) _____	<input type="checkbox"/> Utilities cleared, (N/A) _____
60% Design:	<input type="checkbox"/> Construction drawings	<input type="checkbox"/> Construction estimate	<input type="checkbox"/> Notes/ specifications
	<input type="checkbox"/> 60% submittal, (N/A) _____	<input type="checkbox"/> Comments received	<input type="checkbox"/> Comments addressed
Reg. / Review Agencies:	<input type="checkbox"/> Docs submitted	<input type="checkbox"/> Comments received	<input type="checkbox"/> Comments addressed
100% Design (Bid Package):	<input type="checkbox"/> Constr. drawings/ estimate	<input type="checkbox"/> Contract documents/ specs	<input type="checkbox"/> Base/Alternate bids
	<input type="checkbox"/> 100% submittal	<input type="checkbox"/> Comments received	<input type="checkbox"/> Comments addressed
	<input type="checkbox"/> Design certification submitted	<input type="checkbox"/> Permit applications filed	<input type="checkbox"/> Permits/approvals rec'd
N/A Justification: _____			

## 80% Billing Milestone

Bidding and Award:	<input type="checkbox"/> Conformance w/ CDBG/TDRA	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Pre-bid meeting
	<input type="checkbox"/> Addenda Issued	<input type="checkbox"/> Bid opening	<input type="checkbox"/> Award recommendation
	<input type="checkbox"/> Pre-construction conf.	<input type="checkbox"/> Contract docs and change orders submitted to TDRA	

## 90% Billing Milestone

Construction Oversight (monthly activities as applicable):	<input type="checkbox"/> Reviewed shop drawings	<input type="checkbox"/> Responded to RFIs	<input type="checkbox"/> Prepared change orders
	<input type="checkbox"/> On-going inspection/ testing	<input type="checkbox"/> Review of payment requests	<input type="checkbox"/> Recommend payment amount
	<input type="checkbox"/> Coordinated and provided information as required by TDRA and its contractors		

## 100% Billing Milestone

Construction Complete:	<input type="checkbox"/> Issued certificate of construction completion	<input type="checkbox"/> Completed as-built plans
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Engineer's Comments: City of Richmond

Engineer's Signature: Kelly Kaluza

Date: 11/24/10

TDRA Comments: \_\_\_\_\_