



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards, Director of Human Resources

Date: March 30, 2011

Re: Extension of Unpaid Involuntary Leave of Absence for Employee of Constable, Prct. 4  
Position # 5504-0024

Constable Troy Nehls has requested that an item be placed on the April 5, 2011 Commissioner Court agenda. The constable is requesting approval to extend an unpaid Involuntary Leave of Absence for an employee in position # 5504-0024. The period of the leave request is from January 1, 2011 through June 30, 2011. The constable anticipates the employee's return to duty on or before the expiration of this time period.

As per Section 706.01 of the Fort Bend County Employee Information Manual, a leave of absence extending beyond 6 months shall require the approval of Commissioners Court. Constable Nehl's request is attached. If you have any questions, please contact Kathy Novosad at 281-341-8624.



## CONSTABLE PRECINCT 4

Fort Bend County, Texas

TROY E. NEHLS  
Constable

(281) 242-4014  
Fax (281) 242-9030

March 29, 2011

To: Kathy Novosad

From: Troy E. Nehls

Re: Extension of Leave of Absence for Employee

Please consider this a request to extend the leave of absence for Wesley Sweet. As you are aware, he was initially on FMLA due to a medical condition. I was unaware of the need to seek Commissioner's Court approval to extend his leave beyond the period provided by FMLA. Therefore, attached to this are two documents, as required by County policy, to extend the leave to June 30, 2011. I am optimistic about his eventual return to work.

Thank you for your assistance in this matter.

Respectfully,

A handwritten signature in blue ink, appearing to read "T. Nehls", is written over a faint, larger signature.

Troy E. Nehls, Constable