

Memo

Fort Bend County Sheriff's Office



To: Lt. Quam *DQ#99*
From: Sgt. A.C. Rader *AR#26*
CC: Major Leach
Capt. Jackson
Capt. Riendeau
Lt. Quam
Date: January 18, 2011
Re: Dental Equipment Repair

On December 29, 2010 Midwest Dental Equipment and Supply replaced a valve and installed the valve and tubing on our dental equipment. This work was done without a purchase order. The total due for the repair is \$317.50. Please start the process of putting this request before Commissioners' Court for approval. The funding source will be 100512100-63000. Thank you for your assistance.