

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **May 19, 2010**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **May 25, 2010**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 1788, in the amount of \$2,882.96, from Carter Goble Lee, LLC., for Professional Services relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

Fm101506

OK
5/19/10

Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend CountyInvoice Number: 1788
Invoice Date: April 30, 2010
Services Through: April
Project:PO# PC0473259
R# 106114

		<u>Approved Budget</u>	<u>Total Expenses</u>	<u>Prior Invoices</u>	<u>Current Invoice</u>
A. Program Management -May		\$ 2,193,195.51	\$ 2,193,195.51	\$ 2,193,195.51	
Activities	% Complete				
Project Management Contracting	100%				
Project Plan & Management Plan	100%				
Develop Source Data	100%				
Develop RFQ and Contracts	100%				
Architect Selection	100%				
Development Budget	100%				
Development Schedule	100%				
Develop Cash Flow	100%				
Schematic Design	100%				
Schematic Meetings	100%				
CM at Risk Selection	100%				
CM at Risk Schematic Estimate	100%				
Schematic Estimate Reconcile	100%				
Design Development	100%				
Construction Documents	100%				
Modular Cell Package	100%				
GMP Development	100%				
Construction Mobilization	100%				
Construction Planning	100%				
Trade Package Award Review	100%				
Construction	100%				
Less Retainage 8%			\$ (52,000.00)	\$ (52,000.00)	
3% Retainage Release			\$ 19,500.00	\$ 19,500.00	
Less Retainage 5%			\$ (17,500.00)	\$ (17,500.00)	
Subtotal			\$ 2,175,695.51	\$ 2,175,695.51	\$ -
B. Reimbursable Expenses		\$ 130,000.00	\$ 42,831.15	\$ 39,948.19	2,882.96
Totals			2,218,526.66	2,215,643.70	2,882.96

Total amount Due This Invoice

2,882.96

Account Summary:

Total Expenses	\$ 2,236,026.66
Less Retainage	\$ (17,500.00)
Prior Payments	\$ 2,234,070.70
Amount Currently Outstanding	\$ 2,882.96

I, the undersigned, certify that the expenditures reported have been made for Program accomplishments within the approved budget items:

Signature

Please make checks payable to Carter Goble Lee, LLC.

If you should have any questions regarding this invoice please call Bill Hardison at 770-716-0081.

