

**FORT BEND COUNTY    FY 2009**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **May 19, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **May 25, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:**

**Approve Invoice No. 10-32888 in the amount of \$804.00 to QC Laboratories, Inc., for Materials Testing associated with the Pct 2 Missouri City Annex Project.**

RENEWAL AGREEMENT/APPOINTMENT                      YES ☐      NO ☐  
REVIEWED BY COUNTY ATTORNEY'S OFFICE:      YES ☒      NO ☐

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

BUDGETED ITEM:    YES    ☒                      NO    ☐

FUNDING SOURCE: Accounting Unit:    **732418888**    Account Number: **64600**  
Activity (If Applicable):    **P418B-06PCT2**

DESCRIPTION OF LAWSON ACCOUNT: **Missouri City Annex**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

Fm101514

QC Laboratories, Inc.  
10810 Northwest Freeway  
Houston, TX 77092  
(713) 695-1133

# Invoice

DATE	INVOICE #
4/30/2010	10-32888

OK [Signature]

BILL TO
Fort Bend County Director Facilities & Planning Dev. Attn: Don Brady 1402 Band Road, Ste 100 Rosenberg, TX 77471

PO# 30409  
R# 105934

Project #	Terms	Project	Purchase Order
09M6536 ✓	Net 30 Days	Missouri City Cou...	

DATE	REPORT #	DESCRIPTION	QTY	RATE	AMOUNT
04/07/2010	59	Engineering Technician	4	40.00 ✓	160.00 ✓
		Vehicle Charge	1	55.00 ✓	55.00 ✓
		Nuclear Density Gauge Charge	1	45.00 ✓	45.00 ✓
	60	Field Sieve Equipment Charge	1	20.00 ✓	20.00 ✓
04/19/2010	61	Engineering Technician	5	40.00 ✓	200.00 ✓
		Vehicle Charge	1	55.00 ✓	55.00 ✓
	63	Concrete Cylinder Compressive Strength	4	13.50 ✓	54.00 ✓
04/20/2010	62	Concrete Cylinder Pickup	2.5	40.00 ✓	100.00 ✓
		Vehicle Charge	1	55.00 ✓	55.00 ✓
April 2010		Project Manager	1	60.00 ✓	60.00 ✓

**Total**

\$804.00

RECEIVED  
MAY 13 2010  
BY: RS

[Signature]