

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **May 19, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **May 25, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 13, in the amount of \$48,496.01, from Bailey Architects, for Professional Services performed for the U of H Library-Sugar Land**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
 Activity (If Applicable): **P418B-06SLLIBRY**

DESCRIPTION OF LAWSON ACCOUNT: **U of H Library**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

| | | | |
|--|----------------|--|----------------|
| <input checked="" type="checkbox"/> Auditor | (281-341-3774) | <input checked="" type="checkbox"/> Comm. Pct. 1 | (281-342-0587) |
| <input checked="" type="checkbox"/> Budget Officer | (281-344-3954) | <input checked="" type="checkbox"/> Comm. Pct. 2 | (281-403-8009) |
| <input checked="" type="checkbox"/> Facilities/Planning | (281-633-7022) | <input checked="" type="checkbox"/> Comm. Pct. 3 | (281-242-9060) |
| <input checked="" type="checkbox"/> Purchasing Agent | (281-341-8642) | <input checked="" type="checkbox"/> Comm. Pct. 4 | (281-980-9077) |
| <input checked="" type="checkbox"/> Information Technology | (281-341-4526) | <input checked="" type="checkbox"/> County Clerk | (281-341-8697) |
| <input type="checkbox"/> Other: | | <input checked="" type="checkbox"/> County Atty | (281-341-4557) |

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

OK

Fort Bend County
Facilities Mgmt & Planning Dept
301 Jackson Street
Richmond, TX 77469
Attn: Don Brady Director

April 30, 2010
Invoice No: 13
Project No: 08003

Re: Ft Bend County Library University Branch

Sugar Land, Texas
FM91408

PO # 14046
RF 105933

Professional Services for the period April 1, 2010 to April 30, 2010

Architectural Services

| Description | Contract Amount | Percent Complete | Fee Earned to Date | Previously Billed | Current Amount Due |
|------------------------|-----------------|------------------|--------------------|-------------------|--------------------|
| Pre-Design Services | 7,500.00 | 100.00% | 7,500.00 | 7,500.00 ✓ | 0.00 |
| Schematic Design | 68,191.00 | 100.00% | 68,191.00 | 68,191.00 ✓ | 0.00 |
| Design Development | 122,744.00 | 100.00% | 122,744.00 | 122,744.00 ✓ | 0.00 |
| Construction Documents | 313,679.00 | 94.50% ✓ | 296,426.66 | 250,943.20 ✓ | 45,483.46 ✓ |
| Negotiations | 27,276.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Construction Admin | 150,020.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| FFE Services | 25,000.00 | 15.00% | 3,750.00 | 3,750.00 ✓ | 0.00 |
| | 714,410.00 | | 498,611.66 | 453,128.20 | 45,483.46 ✓ |

Total Architectural Services

\$45,483.46

Reimbursable Expenses

| | |
|--------------------------|------------|
| Reproduction/Printing | 2,343.89 ✓ |
| Travel/Parking | 10.00 ✓ |
| L.D. Telephone | 4.50 ✓ |
| Consultant Reimbursables | 654.16 ✓ |

Total Reimbursable Expenses

\$3,012.55 ✓

Total Amount Due this Invoice

\$48,496.01

Longshore



Approved *Marky Brown*