



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards, Director of Human Resources

Date: October 1, 2010

Re: Extension of Unpaid Involuntary Leave of Absence for Employee of Drainage District,
Position # 6201-0049

Mark Vogler has requested that an item be placed on the October 12, 2010 Drainage District agenda. Drainage is requesting approval to extend an unpaid Involuntary Leave of Absence for an employee in position # 6201-0049.

As per Section 706.01 of the Fort Bend County Employee Information Manual, a leave of absence extending beyond 6 months shall require the approval of Commissioners Court. Supporting documentation is attached. If you have any questions, please contact Kathy Novosad at 281-341-8624.

From: Mark Vogler
To: Kathleen Novosad
CC: Rose Ann Vargas
Date: 10/1/2010 10:10 AM
Subject:

Kathleen,

is expected to receive a doctors release, and return to work very soon. I would like to extend his sick leave to cover this remaining time. Please contact me if you need additional information.

Thanks,

Mark

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